



**REPORTS
REQUIRED
BY BOILERPLATE**

**Fiscal Year 2013-14
Appropriation Acts**



**Mary Ann Cleary, Director
July 2013**

FOREWORD

This publication lists reports required by boilerplate in FY 2013-14 appropriation acts. Reports are listed by appropriation act; each report entry includes information about the purpose of the required report, reporting and receiving entities, and the report's due date(s).

Information in this report was compiled by House Fiscal Agency analysts and budget assistants. Kathryn Bateson, Administrative Assistant, prepared the report for publication.

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ACRONYMS/ABBREVIATIONS

ARD	Department of Agriculture and Rural Development	JCOS	Joint Capital Outlay Subcommittee
CC	Community Colleges	LARA	Department of Licensing and Regulatory Affairs
DCH/CH	Department of Community Health	LCO	Legislative Corrections Ombudsman
DEQ	Department of Environmental Quality	MDE	Department of Education
DHS	Department of Human Services	MDOT	Michigan Department of Transportation
DIFS	Department of Insurance and Financial Services	MEDC	Michigan Economic Development Corporation
DMVA/MVA	Department of Military and Veterans Affairs	MGCB	Michigan Gaming Control Board
DNR	Department of Natural Resources	MSF	Michigan Strategic Fund
DOC	Department of Corrections	MSHDA	Michigan State Housing Development Authority
DTMB	Department of Technology, Management and Budget	MSP/SP	Michigan State Police
JCAR	Joint Committee on Administrative Rules	SBO	State Budget Office

HAC	House Appropriations Committee	SAC	Senate Appropriations Committee
HFA	House Fiscal Agency	SFA	Senate Fiscal Agency
HPO	House Policy Office	SPO	Senate Policy Office
HSC	House Standing Committee	SSC	Senate Standing Committee

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
AGRICULTURE AND RURAL DEVELOPMENT				<i>Analyst: Susan Frey</i>
207	Fiscal year-to-date expenditures by category, appropriation unit, and vendor, number of active employees by job classification, job specifications and wage rates	DTMB, with cooperation of ARD	Public, through no-cost, searchable, accessible Internet website	Maintain ongoing
218	Out-of-state travel expenses for prior fiscal year, including dates, transportation costs and related costs for each travel occurrence, and source of funds	ARD	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2014
228	Estimate of total general fund/general purpose appropriation lapses at close of fiscal year, summarized by major departmental program area	State Budget Office	Chairs of HAC and SAC; HFA; SFA; State Budget Office	November 30, 2013
229	Estimated state restricted fund balances, revenues, and expenditures for FY 2012-13 and FY 2013-14	State Budget Office, with cooperation of ARD	Chairs of HAC and SAC; HAC and SAC Subcommittees on ARD; HFA; SFA	Within 14 days after release of FY 2014-15 Executive budget recommendation
231	Department scorecard that identifies, tracks, and regularly updates key metrics used to monitor and improve agency performance	ARD	Public, through accessible Internet website	Maintain ongoing
301(2)	Notification of proposed changes in fees charged for testing, inspection, inspection labeling, and other purposes	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	30 days prior to effective date of proposed change in fees
301(3)	All fees charged under Sec. 301 for testing and inspection and other purposes, including rates, number of individuals paying each fee, and revenue generated by each fee in prior fiscal year	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	February 1, 2014
302	Notification of grants from appropriations that are other than line-item grants, made to local government agencies, institutions of higher education, or nonprofit organizations to enhance agricultural industry	ARD	HAC and SAC Subcommittees on ARD	At least 10 days prior to issuing a grant
402	Significant food-borne outbreaks and emergencies, including enforcement actions taken related to food safety during FY 2012-13	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	April 1, 2014
453(1)	Orders of indemnification for animals destroyed pursuant to the Animal Industry Act of 1987, including reason for indemnification, amount of indemnification, and to whom indemnification is to be paid	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA; State Budget Director	Prior to providing an indemnification payment
453(3)	Indemnification payments for fair market value of livestock depredation by wolf, coyote, or cougar, and related department costs in FY 2011-12 and FY 2012-13	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	March 1, 2014
457	Progress toward meeting U.S. Department of Agriculture requirements for bovine tuberculosis program as outlined in March 2007, including specified information	ARD	HSC and SSC on Agriculture; HAC and SAC Subcommittees on ARD; HFA; SFA	Quarterly - October 15, 2013, January 15, 2014, May 15, 2014, and August 15, 2014
701(6)	Rural development value-added grant program, including grantees, award amounts, match funding, and project outcomes	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	Interim report March 15, 2014; final report September 30, 2014

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
706	Agriculture development and export market development activities, including grants awarded in prior fiscal year, and federal or private funds made available as a result of department activities	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	April 1, 2014
709	Grape and wine industry council activities, including prior fiscal year accomplishments, expenditures by category, and grants awarded	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	April 1, 2014
804	Actual expenditure data used to determine the actual regulatory costs of conducting racing dates	MGCB	HAC and SAC Subcommittees on ARD; HAC and SAC Subcommittees on General Government; HFA; SFA	November 1, 2013
804	Notification of reduced number of authorized race dates due to budget deficits, and opportunity to respond with alternatives	Executive Director of MGCB	Certified Horsemen's organizations	Prior to reduction in number of authorized racing dates due to budget deficits
805(6)	County fairs capital improvement grants program, including grantees, award amounts, match funding, and project outcomes of the current fiscal year	ARD	HAC and SAC Subcommittees on ARD; HFA; SFA	September 30, 2014
1104	Findings of one-time Ottawa County water resources study	Contractor performing study	ARD and DEQ	Not stated

COMMUNITY COLLEGES

Analyst: Kyle I. Jen

201(7)	Use of funds appropriated for the Michigan Community College Virtual Learning Collaborative	Michigan Community College Association	HAC and SAC Subcommittees on CC; HFA; SFA; State Budget Office	On request
206	Activities Classification Structure data	Community colleges	Workforce Development Agency	November 1, 2013
209(1)	Annual operating budget, link to Activities Classification Structure Data, general fund revenue and expenditure projections, debt service information, Affordable Care Act costs, collective bargaining agreements, health benefit plans, audits and financial reports, and best practice measures	Community colleges	Publicly accessible	30 days after board adopts operating budget
209(4)	FY 2013-2014 general fund budget information	Community colleges	HAC and SAC Subcommittees on CC; HFA; SFA; State Budget Office	November 15, 2013
210b	Implementation update regarding college course transferability agreements (included as statement of legislative intent)	Michigan Association of Collegiate Registrars and Admissions Officers; Michigan Community College Association; Presidents Council	HAC and SAC Subcommittees on CC and Higher Education; HFA; SFA; State Budget Director	March 1, 2014
219	P-20 Longitudinal Data System data	Community colleges	Center for Educational Performance and Information (CEPI)	June 30, 2014

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
220(2)	College plans to comply with performance audit report recommendations	Community colleges	HAC; SAC; HFA; SFA; Workforce Development Agency; Auditor General; State Budget Director	60 days after release of audit report
222	Audited financial statements of colleges and auditor's management letter	Community colleges	HAC and SAC Subcommittees on CC; HFA; SFA; Workforce Development Agency; Auditor General; State Budget Director	November 15, 2013
223	Number of North American Indian students enrolled and number of Indian tuition waivers granted	Community colleges	Workforce Development Agency	November 1, 2013
224	Aggregate academic status of students	Community colleges, in cooperation with CEPI	Michigan high schools	Not specified
225	Tuition/mandatory fee rates paid by full-time, in- and out-of-district students and annual cost of attendance based on 30 credit hours; revisions to tuition/fee charges	Community colleges	HFA; SFA; State Budget Director; Workforce Development Agency	August 31, 2013; within 15 days of adopting revisions
226	Number and type of degrees and certificates awarded	Community colleges	Workforce Development Agency	November 15, 2013
229b	Information on student educational outcomes in the employment market	DTMB, after consultation with various other entities	HAD and SAC Subcommittees on CC; HFA; SFA	September 1, 2014
230(3)	Resolution that a college has met 4 of 5 local strategic value best practice requirements in each of 3 categories	Community Colleges	State Budget Director	November 1, 2013

COMMUNITY HEALTH

Analysts: Margaret Alston, Susan Frey, and Steve Stauff

207	The department's scorecard that identifies, tracks, and regularly updates key metrics that are used to monitor and improve the department's performance maintained on a public accessible website	DCH	Public	Not specified
212(1)	Detailed name and amounts of federal, restricted, private, and local revenue sources that support FY 2013-14 appropriations by each line item	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before February 1, 2014
212(2)	Amounts and detailed sources of federal, restricted, private, and local revenue proposed to support funds appropriated in each of the Part 1 line items in the FY 2014-15 Executive budget	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Upon release of FY 2014-15 Executive budget
213	Detailed spending plan by appropriation line item, description of allocations or bid processes, eligibility criteria for program participation and maximum benefit levels where applicable, and program outcome measures for departments, agencies, and commissions receiving tobacco tax funds and Healthy Michigan funds	Recipient of tobacco tax funds and Healthy Michigan funds from Part 1	HAC; SAC; HFA; SFA; State Budget Director	April 1, 2014

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
219(1)	Projects carried out by Michigan Public Health Institute which are funded by Part 1 appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before January 1, 2014
219(2)	Copies of all reports, studies, and publications produced by the Michigan Public Health Institute (MPHI), MPHI subcontractors, or DCH with Part 1 appropriated funds for the MPHI	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before September 30, 2014
264(1) (2)	Submission of a Medicaid waiver, Medicaid state plan amendment, or similar proposal; status of discussions with federal agencies on potential or future Medicaid waiver applications	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	On submission of waiver to Centers for Medicare and Medicaid Services; written or verbal biannually
264(3) (4)	Alterations or adjustments made to the published plan for integrated care for individuals who are dual Medicare/Medicaid eligibles; final plan for integrated care for individuals who are dual Medicare/Medicaid eligibles	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; Legislature	Before final plan has been submitted to the federal Centers for Medicare and Medicaid Services or Department of Health and Human Services; at least 30 days before implementation of the plan
266	Out-of-state travel expenses by classified and unclassified employees in the immediately preceding fiscal year which includes the dates of each travel occurrence, and the transportation and related costs of each travel occurrence	Departments and agencies receiving Part 1 appropriations	HAC and SAC; HFA; SFA; State Budget Director	No later than January 1, 2014
270	Total amount recovered from legal actions; programs or services for which the monies were expended; details on disposition of recovered funds; description of facts in legal actions	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	Within 180 days after receipt of Attorney General notice of legal action in which expenses were recovered
282(2)	Written draft of proposed definitions, standards, and instructions for the classification, allocation, assignment, calculation, recording, and reporting of administrative costs by substance abuse coordinating agencies, Salvation Army Harbor Light program, and area agencies on aging and local providers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	May 15, 2014
287	Projected GF/GP appropriation lapses by major departmental program or program areas at the close of prior fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA	No later than November 30, 2013
292	Fiscal year-to-date expenditures by category and appropriation unit; fiscal year-to-date payments to a selected vendor, including the vendor name, and payment date, amount, and description; number of active department employees by job classification; and job specifications and wage rates maintained on a searchable website accessible by the public at no cost	DCH cooperates with the DTMB	Public	No date specified
296	Estimated state restricted fund balances, projected revenues, and expenditures for FY 2012-13 and FY 2013-14	DCH cooperates with the State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on CH; HFA; SFA	Within 14 days after the release of FY 2014-15 Executive budget

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402(2) (3)	New contracts and amendments to contracts with CMHSPs or PIHPs that affect enacted rates and expenditures including changes and their effects on rates and expenditures	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Immediately when the situation described occurs
403(3)	Services and programs provided, client base to which the services and programs were provided, wraparound services provided, and expenditures for mental health services for special populations	Independent organizations receiving funding for mental health services for special populations	HAC and SAC Subcommittees on CH; HFA; SFA	January 1, 2014
404(1) (2)	Expenditures and services data on CMHSPs or PIHPs; lapses and carryforwards for CMHSPs or PIHPs for FY 2012-13; CMH Medicaid managed care program information; performance indicator information required to be submitted to DCH in contracts with CMHSPs or PIHPs; estimated number of direct care workers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than May 31, 2014
408(1)	Expenditures and services data on substance abuse prevention, education, and treatment programs for FY 2012-13	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	April 1, 2014
418	Amount of funding paid to CMHSPs or PIHPs to support Medicaid managed mental health care program in the preceding month including per capita rate paid for and number of cases in each eligibility group for each CMHSP or PIHP, and year-to-date summary of eligibles and expenditures for Medicaid managed mental health care program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before the 10th of each month
490(2)	Status of implementation of plan to maximize uniformity and consistency in standards that include contract language, training requirements for direct support staff, performance indicators, financial and program audits, and billing procedures required of providers contracting with PIHPs and CMHSPs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	July 1, 2014
494(2)	List of each CMHSP, PIHP, and subcontracting provider agency that is considered in compliance with state program review and audit requirements that are addressed and reviewed by a national accrediting agency which includes: naming of the requirements that the CMHSP, PIHP, or subcontracting provider agency is considered in compliance with; and the national accrediting entity that reviewed and accredited the noted entities	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	June 1, 2014
498(2)	Effectiveness of treatment programs for heroin and other opiates	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	May 15, 2014
499	Results of efforts to use mental health funding for the mental health needs of deaf and hard-of-hearing persons	DCH	HAC and SAC Subcommittees on CH	March 1, 2014
502	Efforts to prevent and combat fetal alcohol syndrome and deficiencies in efforts to reduce the incidence of fetal alcohol syndrome	DCH	HAC and SAC Subcommittees on CH	April 1, 2014

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504(3)	Workgroup's recommendations to achieve more uniformity in capitation payments made to the PIHPs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 1, 2014
605(3)	Closure plans for state hospitals, centers, or agencies	DCH	HAC and SAC Subcommittees on CH; State Budget Director	4 months after certification of a closure
650	Process by which Michigan fish consumption advisories are created and revised, including specific information	DCH	HAC and SAC Subcommittees on CH	October 1, 2013
716(2)	Evaluation of effectiveness of pilot program to incentivize certain medical students to work in medically underserved areas, and recommendations to improve program and to implement statewide	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	September 30, 2014
1103	Estimate of public funds administered by DCH for family planning, sexually transmitted infection prevention and treatment, pregnancies, and births; and client demographics collected as voluntarily self-reported by individuals utilizing these services. Actual or estimated expenditures shall be reported by marital status	DCH	Legislature; public on the Internet	January 3, 2014
1104(1)	Funding allocations for local maternal and child health services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs; prior fiscal year data on number of clients served and funds expended by client group; and urban and rural breakdown of expenditures	DCH	HFA; SFA; State Budget Director	April 1, 2014
1109(2)	Volunteer dental services program, including prior fiscal year number of patients treated, number of procedures performed, and approximate total market value of procedures performed	DCH	HAC and SAC Subcommittees on CH; HSC and SSC on Health Policy	December 1, 2013
1204	Plan for enrolling Medicaid eligible CSHCS recipients in the Medicaid health plans. Report to include participating Medicaid health plans, methods to assure continuity of care and continuity of ongoing relationships with providers, and projected savings	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	October 1, 2013
1403	Home-delivered meals waiting lists using standard criteria	Each area agency on aging region	Legislature; DCH Office of Services to the Aging	February 1, 2014
1417	Total allocations of state resources to each area agency on aging by program and administration, and expenditures of state and local funds by each area agency on aging by program and administration	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 30, 2014
1662(3)	Analysis of Medicaid HMO health employer data and information set, and the annual external quality review	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Within 30 days of DCH's receipt of the documents from contractors
1689	Number of individuals transitioned from nursing homes; the number of individuals enrolled in MIChoice; the unique number of Medicaid individuals served; the number of days of care provided during the fiscal year; average cost per day; number of individuals on the waiting list, all as of September 30 of the previous fiscal year	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 30, 2014

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1694	Adequacy of the hospital payment for poison control services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	March 1, 2014
1699(3)	Distribution of disproportionate share hospital and graduate medical education payments to eligible hospitals	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2014
1756	Plan to expand and improve the beneficiary monitoring program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	April 1, 2014
1764	Annual certification and federal approval of rates paid to Medicaid health plans and specialty prepaid inpatient health plans as being actuarially sound in accordance with federal requirements	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Annually; immediately upon rate certification and rate approval
1775	Waiver to implement managed care for dual Medicare/Medicaid eligibles	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Upon waiver approval, quarterly reports
1820(2)	Listing and recommendation to continue state review of Medicaid health plans program requirements that are part of the state program review criteria but are not reviewed by an applicable national accrediting entity	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	None specified
1820(5)	Progress on the Department's utilization of applicable national accreditation review criteria to determine compliance with corresponding state requirements for Medicaid health plans that have been reviewed and accredited by a national accrediting entity for health care services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	July 1, 2014
1846(3)	Research on graduate medical education (GME) funding to include; identification of physician shortages; comparison of other state's use of GME funding to address shortages; policy changes to GME program to reduce practitioner shortages	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	April 1, 2014
1854	Metrics that evaluate the development of a chronic condition health home program for Medicaid enrollees identified with chronic kidney disease and who are beginning dialysis	DCH	HAC and SAC Subcommittees on CH	June 1, 2014, if a program is initiated
1861	Pilot program involving nonemergency medical transportation offered to Medicaid recipients	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	October 31, 2013
1865	Plan and organizational chart for administering and providing oversight of the Department's proposal for integrated care for individuals who are dual Medicare/Medicaid eligible	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Upon federal approval of the proposal
1866(4)	Funding distribution to those hospitals meeting the criteria established by the Department for services to low-income rural residents	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2014

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1870(1)	Collaborative plan to develop accredited physician-based primary care graduate medical education programs to enhance the training of primary care physicians in Michigan. The collaboration will be between the DCH and a consortium made up of medical school-affiliated faculty practice physician groups that are capable of developing free standing residency programs, referred to as the Michigan Graduate Medical Education Consortium	Consortium	Legislature	March 31, 2014
1873	Findings of the workgroup established to discuss new ways to distribute funding through the Michigan access to care initiative, the hospital rate adjustor payments, and the quality assurance assessment program	DCH	HAC and SAC Subcommittees on CH	April 1, 2014
1886	How the State can maximize Medicaid claims for community-based and outpatient treatment services to foster care children and adjudicated youths who are placed in community-based treatment programs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; Senate and House Policy Offices; State Budget Office	March 1, 2014
CORRECTIONS <i>Analyst: Robin R. Risko</i>				
212	Number of full-time equated positions in pay status by civil service classification, including long-term vacancies	DOC	HAC and SAC Subcommittees on Corrections; Legislative Corrections Ombudsman (LCO); HFA; SFA	Quarterly
216	Out-of-state travel by classified and unclassified employees in previous fiscal year that was funded in whole or in part with appropriations in the budget	DOC	HAC; SAC; LCO; HFA; SFA; State Budget Director	January 1
219(3)	Revenues and expenditures from Special Equipment Fund; listing of projects financed in previous fiscal year, current fiscal year, and projects planned for future fiscal years	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	February 1
220	GF/GP appropriation lapse estimates by major program area at close of previous fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA	November 30
221	Maintain a searchable public website with information on expenditures, vendor payments, number of active employees, and job specifications and wage rates	DOC and DTMB	All interested parties, including the public	Regularly
229	Estimated state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures	DOC and State Budget Office	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on Corrections; HFA; SFA	Within 14 days after release of Executive Budget
231	Maintain, on a publicly accessible website, a scorecard that identifies, tracks, and regularly updates key metrics that are used to monitor and improve the department's performance	DOC	All interested parties, including the public	Regularly

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245	Steps taken to implement the internal strategies and cost reductions recommended by the supply chain transformation continuous quality improvement teams	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA	October 1
305	Information on prisoners who committed suicide in previous calendar year	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
401	3-year and 5-year prison population projections, including explanations of methodology and assumptions used	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Concurrent with release of Executive Budget
402(2)	Prisoner re-entry program allocations and expenditures	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1 and quarterly if there are any revisions
405(2)	Allocation and expenditure of substance abuse testing and treatment appropriations, including number of program participants and number of offenders on waiting lists	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
405(3)	Substance abuse testing and treatment program objectives, outcome measures, and results, including program impact on offender success	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
407	Statistical report on court dispositions, prison commitments, prisoner and parole population, and department operations	DOC	To be placed on Internet	June 30
412	In required Office of Community Alternatives' report, include information on technical assistance grants, participants served using federal funds, data on residential services, offender disposition data, and total funding allocated and expended	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1 (pursuant to MCL 791.412)
417	Program objectives, outcome measures, and expenditures for county jail reimbursement program, felony drunk driver jail reduction and community treatment program, and any new initiatives to control prison population growth	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
419(1)	Prisoner, parolee, and probation populations and prison capacities by facility	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Weekly via e-mail
419(2)	Prisoner, parolee, and probationer population data; prison net operating capacity; parole board activity; and prisoner intakes, returns, and exits	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Monthly via e-mail
420	Performance data and efforts to improve efficiencies relative to departmental staffing, health care services, food service, prisoner transportation, mental health care services, and pharmaceutical costs	DOC	HAC and SAC Subcommittees on Corrections; House and Senate Judiciary Committees; LCO; HFA; SFA; State Budget Director	March 1
601	Complete statewide caseload audit of field agents	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Office	March 1
608	Use of electronic tether monitoring and outcomes for parolees for whom global positioning system (GPS) tether is utilized	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
611	Specified data in individual annual reports for community re-entry, electronic tether, and special alternative to incarceration programs	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
612(4)	Number of parole and probation violators by offense type returned or sent to prison along with education and re-entry program history for these offenders	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Annually
615	Specific rationale for not paroling each inmate sentenced to life with possibility of parole who scored "high probability of release" during review	Parole Board	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	January 1
802(a)	Prisoner physical and mental health care expenditures itemized by vendor	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
802(b)	Progress reports on requests for proposals and requests for information pertaining to prisoner physical and mental health care	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Regularly until applicable contract is approved
804(1)	Prisoner health care utilization by facility since October 1, 2009	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
804(2)	Prisoners receiving off-site inpatient medical care that would have received care within correctional facilities if beds had been available	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
809	Programs implemented for and number of prisoners released who test positive for HIV and/or Hepatitis C; offender referrals to local public health departments by county	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	March 1
812(1)	List of newly committed prisoners for purposes of determining Medicaid eligibility	DOC	DHS	Monthly
812(2)	Updates on utilization of Medicaid benefits for prisoners	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
816	Pharmaceutical expenditures and prescribing practices, including expenditures on antipsychotic medications, any changes to drug formularies, and progress made on addressing Auditor General findings related to pharmaceutical costs	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	April 1
904	Calculations of per prisoner/per day costs for each prisoner security custody level, including all actual direct and indirect costs for previous fiscal year	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	December 15
907	Assessment of MDOC's academic and vocational programs, including instructors, prisoner enrollment, and outcomes	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
911	Number of critical incidents that occurred each month in previous calendar year by type, severity, and facility	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
912	Correctional officer-to-prisoner ratios, shift command staff-to-line custody staff ratios, and non-custody institutional staff-to-prisoner ratios for each correctional facility	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
913(2)	Enrollment in sex offender, assaultive offender, violent offender, and Thinking for Change programming, including plans to address any backlogs or waiting lists	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
916	Number of computers available for use by prisoners within each prison facility; purpose and frequency of computer use, including details on use for educational programming	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	February 1
925	Annual number of prisoners in administrative segregation and annual number of prisoners in administrative segregation who are diagnosed with serious mental illness or developmental disorders	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
929(a)	Staff training curriculum used and number of staff receiving training to work with developmental and mental health needs of prisoners less than 18 years of age	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1
939(3)	Status of requests for proposals or requests for information seeking competitive bids for prison stores, prison clothing, up to 1,750 custody beds, electronic monitoring center, and for secure detention facility that would house inmates serving terms of two years or less	DOC	Unspecified	Quarterly
947	Cost savings incurred and outcomes of parolee employment program established to manufacture prison clothing	Agency selected by DOC	HAC and SAC Subcommittees on Corrections; DOC; HFA; SFA	Semi-annually
1009	Information packet for families of incoming prisoners	DOC	To be placed on Internet	February 1

EDUCATION

Analyst: Bethany Wicksall

206	Electronic copies of state board of education agenda and all supporting documents	MDE	HFA; SFA; State Budget Director	Concurrent with Board notification
214	Out-of-state travel report	MDE	HAC; SAC; HFA; SFA; State Budget Director	January 1 of each year
222	Department scorecard with performance metrics	MDE	Publicly accessible website	Year-round
226	Estimate of total GF/GP appropriation lapses at close of fiscal year by program area	State Budget Office	Chairs of HAC and SAC; HFA; SFA; State Budget Office	November 30 of each year
227	Estimate of state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures for the fiscal years ending September 30, 2013 and September 30, 2014	MDE and State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on Education ; HFA; SFA	Within 14 days after release of the Executive budget recommendation
233	Notification of evaluation process used to determine that a request for information (RFI) or request for qualification (RFQ) was not necessary prior to issuing a request for proposal for a contract in excess of \$5.0 million	MDE	Department of Technology, Management, and Budget	Prior to issuing the RFP

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
901	Notification of receipt of grant, funding source, purpose, and amount	MDE	Chairs of HAC and SAC Subcommittees on Education; HFA; SFA; State Budget Director	Within 10 days of receipt of grant
1001	Number of eligible child care providers by type receiving payment for child care services on October 1, 2013	MDE	HAC and SAC Subcommittees on Education; HFA; SFA	November 1, 2013
1003	Report of funding to the Early Childhood Investment Corporation for FY 2012-13 including grant recipients, grant amounts, grant-funded activities, and analysis of each grant recipient's success in addressing the development of a comprehensive system of early childhood services and supports	MDE	HAC and SAC Subcommittees on Education	February 15, 2013

ENVIRONMENTAL QUALITY	Analyst: Viola Bay Wild
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209	Out-of-state travel expenses	DEQ	HAC and SAC; HFA; SFA; State Budget Director	January 1, 2014
216(1)	Status of environmental cleanup/redevelopment, state cleanup, emergency actions, superfund cleanup, revitalization projects, brownfields, storage tanks, contaminated lake/river sediment cleanup projects, refined petroleum product cleanup, environmental protection bond projects; total amount expended	DEQ	HAC and SAC Subcommittees on Environmental Quality (EQ); HFA; SFA; State Budget Director	March 31, 2014
221	End of year GF/GP appropriation lapses by program area	SBO	Chairs of HAC and SAC; HFA; SFA	November 30, 2013
222	Restricted fund balances, projected revenues, and expenditures for FY 2013 and FY 2014	DEQ/SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on EQ; HFA; SFA	14 days after release of Executive budget
223	Number of funded FTE positions; number of employees compensated through each line item	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	Within 15 days after effective date of act
224	Number of FTEs in pay status by civil service classification	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	Quarterly
225	Expenditures by category, appropriation unit, and vendor; number of employees by job classification; job specifications and wage rates	DEQ/DTMB	Maintain on a searchable public website	As necessary
228	Customer satisfaction evaluation program and public feedback	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	July 1, 2014
229	Expedited permit programs to fast track the permit process	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	July 1, 2014
231	Scorecard that identifies, tracks, and regularly updates key performance metrics	DEQ	Maintain on a searchable public website	As necessary
306(2)	Amount of expenditures and work performed at each Refined Petroleum Cleanup Program site	DEQ	Legislature	Unspecified
401	Aquatic nuisance control program use of funding and number of permit applications processed	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	September 30, 2014

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
602(2)	Clean Sweep program locations for safe disposal of hazardous household chemicals and prescription drugs throughout the state, program success, and funding requirements	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	March 1, 2014
GENERAL GOVERNMENT				<i>Analysts: Ben Gielczyk and Paul Holland</i>
201(3)	Actual payments to local units of government and state spending from state sources if actual amounts differ from estimates	State Budget Director	HAC; SAC	Within 30 days after fiscal year final book closing
216	Travel by state employees outside of the state funded in whole or in part with state appropriations	All state departments	HAC; SAC; HFA; SFA; State Budget Director	January 1
219	Performance measures via online scorecard identifying, tracking, and regularly updating key metrics	All state departments	Public	Annually; updated regularly
221	Any policy change made to implement a public act affecting the department that took effect during the prior calendar year	All state departments	HAC and SAC Subcommittees on General Government; JCAR; HFA; SFA	April 1
227	Estimated state restricted fund balances, revenues, and expenditures for fiscal years 2013 and 2014	All state departments	Chairs of HAC and SAC; HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	Within 14 days after release of Executive budget
228	Estimates of total GF/GP appropriation lapses by major program/program areas at the close of the prior fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA;	November 30
229	Efforts and progress made toward achieving savings and efficiencies identified in audit reports	All state departments	Chairs of HAC and SAC; Chairs of committees with jurisdiction over matters relating to audited department; HFA; SFA	Within 6 months of release of audit report
231(2)	Number of filled, full-time equated positions in pay status in prior fiscal year	All state departments	Legislature	February 1
235	Evaluation process used to determine that a Request For Information and Request For Qualification issuance prior to a Request For Proposal was not necessary	All state departments	Department of Technology, Management, and Budget	Prior to issuing a Request For Proposal
402(2)	Amount of local/private funds received/expended on training employers on equal employment opportunity law and procedures; publication and sale of civil rights-related material; mediation processes; workshops/seminars/recognition award programs; related staffing costs	Department of Civil Rights	HAC; SAC; HFA; SFA; State Budget Director	Annually
404	Detailed description of operations; subunits; FTEs; complaints; investigations; amounts awarded to claimants; complaint investigation performance	Department of Civil Rights	HAC; SAC; HFA; SFA; SBO	November 30
405	Notification prior to submitting a report or complaint to the United State Commission on Civil Rights or other federal departments	Department of Civil Rights	HAC; SAC; HFA; SFA; SBO	Prior to submitting report or complaint

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
621(3)	Number of contracts with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities	Auditor General	HAC and SAC Subcommittees on General Government; State Budget Director	November 1
705(5)	List of gifts/contributions/donations/grants of money or property received by Department of State; expenditures from funds received; revenue from sale of advertising; total advertising transactions	DOS	HAC; SAC; HFA; SFA; State Budget Director	March 1
714	Detail of proposal to close/consolidate/relocate branch office outside of a single local unit of government; data on branch office transactions, revenue, and impact on citizens; estimate of savings from changes	DOS	HAC; SAC; legislators representing affected areas	180 days prior to close/consolidation; 60 days prior to relocation
716b	Listing of all expenditures for Business Application Modernization project; original start and end dates; original costs; all revisions to dates and costs; amount paid to contract provider for penalties	DOS	HAC; SAC; HFA; SFA; State Budget Director	January 1
809	Revisions that increase/decrease, by more than \$500,000, current contracts for software development, hardware acquisition, or quality assurance	DTMB	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government	14 days prior to DTMB finalizing revisions
813(3)	Vehicles assigned to/used by state departments; efforts to reduce expenditures; size of fleet; miles driven; fuel used; state fuel taxes not paid by fleet vehicles; fleet garage operation information; changes to the plan during the fiscal year	DTMB	HAC; SAC; HFA; SFA	Within 60 days after close of fiscal year
813(4)	Notify state agencies when implementing additional charges for fuel cost increases exceeding \$3.04 per gallon of gas	DTMB	State agencies	30 days before implementing additional charges
814	Use of funds appropriated for Enterprisewide Information Technology Investments; description of the investments; timeframe for completion; proposed costs; number of employees involved; contracts; other information deemed necessary	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	February 1
820	List of all parcels of real property owned by the state available for purchase	DTMB	Public	Continuous
821	Use of funds appropriated for the Space Consolidation Fund; detail the office space consolidated; timeframe; itemized cost; number of employees utilized; contracts; other information deemed necessary	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Updated and distributed annually
822	List of individual annual salaries for unclassified employees and gubernatorial appointees in each state department/agency	DTMB	Chairs of HAC and SAC Subcommittees on General Government; HFA; SFA	January 1
822d(5)	Revenue and expenditure activity in the Public-Private Partnership Investment Fund, including identification of each public-private partnership, during the preceding fiscal year	DTMB	HAC; SAC; HFA; SFA; SBO	December 31
823(3)	Notification of approval given to expend revenue from sale of paid advertising	SBO	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 10 days after approval is given by State Budget Director

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
824	Funding sources and expenditures for providing information and technical services, publications, maps, and other products to other state departments, local units of government, and other organizations	DTMB	HAC and SAC Subcommittees on General Government	November 31
827(4)	Revenue collected and expended to support and maintain Michigan Public Safety Communications System for preceding six months	DTMB	HAC; SAC; HFA; SFA; State Budget Director	April 15; October 15
828	Amount appropriated for IT services and projects by funding source and expenditures from funds received for all departments and agencies during the preceding fiscal year	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
829	Evaluation of and recommendations on life-cycle of IT hardware and software	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
830	Change orders and follow-on contracts greater than \$50,000 and amount of each change order or contract extension contract	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	December 31
832	Information about potential or actual penalties for failure of the Michigan Child Support Enforcement System to achieve federal certification; specifications of DTMB's plans to avoid penalties and ensure federal certification	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 30 days of potential or actual penalties; within 90 days if penalties are assessed
833	Notification of adjustment of spending authorization and user fees to ensure that IT appropriations for DTMB equal appropriations for IT in departmental budgets	State Budget Director	HAC; SAC	As necessary
843	Status of construction projects and financing associated with State Building Authority (SBA) bonds as of September 30 of each year	State Building Authority	HFA; SFA; JCOS	October 15 or not more than 30 days after bond issue
862(1)	Status of each planning/construction project financed by the SBA or by an appropriations act	DTMB	HFA; SFA; JCOS; State Budget Director	As necessary
862(2)	Various financial details for capital outlay project accounts other than lump sums	DTMB	HFA; SFA; JCOS; State Budget Director	End of fiscal year
862(3)	Account and project information for state agency, university, and community college projects that have planning authorization	DTMB	unspecified	End of fiscal year
865(4)	Revenue and expenditure of Economic Development Fund in preceding fiscal year; list of economic development sites included in Fund	DTMB	HAC; SAC	December 31
875	Documentation regarding the project match and governing board approval	State universities; community colleges	State Budget Director	Not more than 60 days after beginning of fiscal year
902a	Notification of refunding/restructuring bond sale	Treasury	HAC; SAC; HFA; SFA; State Budget Office	30 days after bond sale
903(3)	Preceding fiscal year agencies/law firms used to collect delinquent taxes/other accounts due the state; amount/cost of collection; other information	Treasury	HAC; SAC; State Budget Director	November 30

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
904(2)	Performance of each retirement fund's investment portfolio by investment advisor	State Treasurer	HAC; SAC; State Budget Office	Annually
906(1)	Audits performed and audit charges for local units of government, state departments, and state agencies	Treasury	HFA; SFA; State Budget Director	November 30
913(2)	Audit of Senior Citizens' Cooperative Housing Tax Exemption program	Treasury	HAC and SAC Subcommittees on General Government; State Budget Office	When applicable
916	Revenue from sale of information related to unclaimed property lists	Treasury	HAC; SAC; State Budget Director	June 1
917(2)	Amounts appropriated for write-offs and advances for departmental programs	Treasury	HFA; SFA; State Budget Director	November 30
919(2)	Audit firms employed; amount/cost of collection; other data	Treasury	HAC; SAC; State Budget Director	November 30
924(2)	Preceding fiscal year revenue appropriated for principal residence audits and exemptions denied	Treasury	HFA; SFA; State Budget Director	December 31
927	Personal property tax audits funded; revenue received; audit-related complaints received	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA	Annually
930(2)	Collection services provided to state departments and agencies; amount collected; cost of collection	Treasury	HFA; SFA; State Budget Director	November 30
931(1)	Treasury fees assessed against each restricted fund and the methodology used for assessment	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
934(2)	Amount and purpose of expenditures on the Hospital Finance Authority Act, Shared Credit Rating Act, Higher Education Facilities Authority Act, Michigan Public Education Facilities Authority, Michigan Tobacco Settlement Finance Authority Act, Land Bank Fast Track Act, Natural Resources and Protection Act, State Housing Development Authority Act, and the Michigan Finance Authority	Treasury	HAC; SAC; HFA; SFA; State Budget Director	January 31
944	Forward any reports produced by pension plan consultants	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	Annually
952(3)	Citizen's guide and performance dashboard of local finances, including recognition of unfunded liabilities; projected budget report; debt service report	Eligible City, Village, Township, or County	Department of Treasury; make available to public	October 1, or the first day of a payment month
952(4)	Consolidation plan with 1 or more proposals to increase existing level of cooperation, collaboration, consolidation, innovation, or privatization to include savings and timeline for implementation; previous consolidations; if local entity complied in previous year, include one or more new proposals or reason why it is not feasible	Eligible City, Village, Township, or County	Department of Treasury; make available to public	February 1, or the first day of a payment month
952(5)	Plan to lower all unfunded accrued liabilities or a statement and certification that no unfunded accrued liabilities exist	Eligible City, Village, Township, or County	Department of Treasury; make available to public	June 1, or the first day of a payment month

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
952(6)(i)	Detailed guidance for city, village, township, or county to follow to qualify for payment under all three categories	Treasury	Eligible City, Village, Township, or County; Public Website	October 1
955(2)	Amount each county is authorized to expend from its revenue sharing reserve fund	Treasury	State Budget Director	Annually
963	Bridge cards are not to be used for purchase of lottery tickets	Lottery	Lottery Retailers	None specified
973(6)	Receipt/distribution of revenues by local revenue sharing boards	Treasury	HAC; SAC; State Budget Director	September 30
978	Regulatory costs of conducting race dates data	MGCB	HAC and SAC Subcommittees on General Government; HAC and SAC Subcommittees on ARD; HFA; SFA	None Specified
979	Total expenditures related to the licensing and regulating of millionaire parties, steps taken to ensure charities are receiving revenue due, progress on promulgating rules to ensure compliance with Bingo Act, and any enforcement actions taken	MGCB	HAC and SAC Subcommittees on General Government; HAC; SAC; State Budget Office	April 15
980	Status of MSHDA's housing production goals under all financing programs established or administered by MSHDA	MSHDA	HAC and SAC Subcommittees on General Government; State Budget Office	Annually
981	Status of loans entered into by the Michigan Broadband Development Authority	MSHDA	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	December 1
1005	Expenditures and revenues by source received from the use of the "Pure Michigan" and all other copyrighted slogans and images	MSF	HAC; SAC; HFA; SFA; SBO	June 1
1007(1)(2)	Activities of MEDC or MSF related to all grants, loans, and investment programs financed from using investment, Indian gaming revenue, or other revenues; activities covered by report are listed in boilerplate	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	February 15
1014(2)	Status report on Michigan Core Communities Fund, including awards made from fund	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	January 31
1020	Amount and source of federal pass-through funds to local institutions and governments	MSF	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	10 business days after receiving funds
1031	Spending plan for the line items for innovation and entrepreneurship and business attraction and community revitalization	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	April 15; if changed after April 15, within 10 business days
1032	Status of film incentives; number of contracts signed, expenditures qualifying for credits, estimated value of credits, number of loans made, interest rates on loans, loan amounts, estimated interest earnings from loans, any spending activities from film incentive funds appropriated, and number of jobs created	Michigan Film Office	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1033	Status of film incentives approved under 29h of the MSF Act to include direct and indirect economic impacts, direct and indirect job creation, direct and indirect private investment, and name of each eligible production company including the amount of each incentive	Michigan Film Office	Chairs of HAC and SAC Subcommittees on General Government; HFA; SFA	Not later than 30 days following the end of each quarter of the fiscal year
1034(1)	Dashboard of indicators to measure effectiveness of the business incubator and accelerator programs using data from immediately preceding fiscal year	Recipients of Business Incubator and Accelerator Funds	Michigan Strategic Fund for transmittal to HAC and SAC Subcommittees on General Government; HAC; SAC; State Budget Office	March 1
1035(1)(a)	Proposed application criteria, instructions, and forms for use by eligible applicants for arts and cultural grants	MSF	Eligible Applicants	October 1
1035(1)(d)	List of all grant recipients and the total award given to each recipient, sorted by county	Michigan Council for Arts and Cultural Affairs	Each member of Legislature; HFA; SFA	1 business day after award announcements
1037(3)	Notification of intent to exercise authority as fiduciary responsible for maintenance of the public's financial and policy interests relative to state-financed construction projects	State Budget Director	HAC; SAC; HFA; SFA; MSF	Within 10 days of exercising authority
1039	Status of the skilled trades training program	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	February 15
1040	Appropriation and expenditure reporting system; financial transaction reporting	MSF	Michigan Administrative Information Network	Timely manner
1050(1)	Activities Classification Structure Data Book	MSF	None specified	March 1
1050(2)	Compile information received from community colleges on North American Indian tuition waivers granted	MSF	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	March 1
1050(3)	Compile information received from community colleges on the number and types of associate degrees and other certificates awarded during the previous fiscal year	MSF	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	March 1
1050(4)	Activities Classification Structure Data Book; information received on North American Indian tuition waivers granted; information received on community college associate degrees and other certificates	MSF	Publicly Available Internet Site	None specified
1063(2)	Amount by fiscal year of federal Workforce Investment Act funds appropriated from prior fiscal year balances	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	January 15
1068	Status of workforce training programs	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	February 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
HIGHER EDUCATION				<i>Analyst: Kyle I. Jen</i>
241(2)	Higher Education Institutional Data Inventory (HEIDI) data submission	Public universities	State Budget Director	October/November/December 15, 2013
245	Various financial, compensation, campus security, academic, and transfer policy information	Public universities	University websites	30 days after university budget adopted
251(2)	Additional funds needed to establish \$575 maximum award for State Competitive Scholarship (if funds appropriated are insufficient)	Department of Treasury	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	Immediately upon determination
252(3)	Additional funds needed to establish \$1,512 maximum award for Tuition Grant (if funds appropriated are insufficient), or projected balance with \$1,512 award amount	Department of Treasury	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	Immediately upon determination
252(3)	Status of and adjustments to Tuition Grant award commitments	Department of Treasury	HFA; SFA; State Budget Director	February 28, 2014
258	Award information for student financial aid programs	Department of Treasury	Publicly available website	February 15, 2014
262a	Policies developed for reviewing required textbook and course materials	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 1, 2014
263a(3)	Expenditures and program evaluation/review for MSU Extension and MSU AgBioResearch	Michigan State University	HAC and SAC Subcommittees on Higher Education and ARD; HSC and SSC on Agriculture; HFA; SFA; State Budget Director	September 30, 2013
265	Certification that tuition/fee rate actions satisfy tuition restraint requirements	Public universities	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	August 31, 2013
265a(1)	Certifications to quality for performance funding: reverse transfer agreements, dual enrollment policy, Michigan Transfer Network	Public universities	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	August 31, 2013
265a(3)	Any performance funding amounts forfeited and reappropriated	State Budget Director	HAC and SAC Subcommittees on Higher Education; HFA; SFA	September 17, 2013
267	Resident undergraduate tuition/fees and any revisions to tuition/fee charges	Public universities	HEIDI	August 31, 2013 (or within 15 days of any revisions)
268	Various information related to North American Indian Tuition Waivers	Department of Civil Rights	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 15, 2014
272a	Rejection of transfer credits by the university in the prior year	Public Universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	February 15, 2014
273	Efforts to accommodate sincerely held religious benefits of students enrolled in accredited counseling degree programs (report requirement included in statement of legislative intent)	Public universities	HAC; SAC; HFA; SFA; State Budget Director	October 15, 2013

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
274	Human embryonic stem cell derivation (report requirement included in statement of legislative intent)	Organizations that conduct such derivation	DCH Director	December 1, 2013
274a(2)	Health insurance benefits provided to unmarried adult coresidents of university employees (report requirement included in statement of legislative intent)	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	December 1, 2013
275(1)	Participation in Yellow Ribbon GI Education Enhancement Program	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; Presidents Council	October 1, 2013 (or if leaving program)
282	King-Chavez-Parks (KCP) grant expenditures	KCP grant recipients	Workforce Development Agency	April 15, 2014
283(1)	Academic status of students from each high school	Public universities	Michigan high schools	Unspecified
283(2)	Use of information received under section 283(1)	Michigan high schools	Public universities	Unspecified
284	Academic status of community college transfer students	Public universities	Community colleges	Unspecified
289(1)	Audit of HEIDI data	Auditor General	HAC; SAC; State Budget Director	July 1, 2014 (if audit takes place)
290	New and discontinued degree programs	Presidents Council	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	March 1, 2014

HUMAN SERVICES	Analyst: Kevin Koorstra
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214	Full-time equivalent (FTE) positions in pay status by type of staff	DHS	None specified	Bimonthly
215	Notice if legislative objective in DHS budget or Social Welfare Act cannot be implemented because of conflicts with federal regulations	DHS	HAC; SAC; HFA; SFA; HPO; SPO; State Budget Director	None specified
217	Out-of-state travel occurrence and cost	DHS	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2014
219	Maintain a searchable website that includes expenditures, vendor, and employee information	DHS; DTMB	Public website	None specified
221(2)	Local and private revenue to be carried forward for closing fiscal year	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	October 30, 2013
222(1)	DHS policy changes	DHS	Chairs of HAC and SAC Subcommittees on DHS	30 days before implementation
222(3)	Specific policy changes made to implement public acts affecting DHS that took effect during the prior calendar year	DHS	HAC and SAC Subcommittees on DHS; JCAR; HFA; SFA	April 1, 2014
226	Results of Request for Information or Request for Qualification for new services, program, or concepts in excess of \$1.0 million	DHS	Legislature	Prior to approval of new contract

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
240	Notice of changes to child welfare master contract that result in increased rates or spending	DHS	HAC; SAC; HFA; SFA	30 days before changes take effect
265	Estimated fund balances, projected revenue, and expenditures for state restricted funds	DHS	Chairs of HAC and SAC; HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Director	14 days after Governor submits budget for ensuing fiscal year
274(1)	Spending and revenue for capped federal funds, including TANF, Social Services Block Grant, Title IV-B, and Low-income Home Energy Assistance Program	DHS; State Budget Office	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	The day Governor submits the budget for the ensuing fiscal year
274(2)	Efforts to identify additional TANF Maintenance of Effort (MOE) sources	DHS	None specified	February 15, 2014
275(2)	Savings realized to offset negative appropriation line item for staffing reductions	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Monthly
279(2)	Measurable performance indicators, outcomes, and assessments of services provided by DHS	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 1, 2014
291(2)	Number of new employees of DHS, contractors, and subcontractors found to not be legally present in the United States through E-Verify	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2014
296	Estimates of GF/GP lapses by program area for prior fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA; State Budget Office	November 30, 2013
298	Supervisor-to-staff ratio by department division and subdivision	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2014
299	DHS scorecard of key metrics	DHS	Public website	None specified
307(4)	2-1-1 system performance including call volume and unmet needs	Michigan 2-1-1	HSC and SSC on Human Services and Telecommunications; DHS	None specified
403(2)	Changes in administration costs, services delivery plans, reorganization plans, integration with other services, and expenditures of Michigan Rehabilitation Services	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Quarterly, beginning October 1, 2013
420(2)	Efficacy of contract to provide support and services to prosecutors, adult protective services, and criminal justice system for elder abuse and financial exploitation	Prosecuting Attorneys Association of Michigan	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office	March 1, 2014
425(2)	Total number of car repair payments, number of payments for car repairs that exceed \$500, number of payments for car repairs that cost exactly \$500, and number of payments for car repairs that cost exactly \$900	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	November 30, 2013
501	Steps taken to achieve goal of not more than 31% of foster children in DHS foster care for 24 months or more		None specified	Annual budget presentation

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
503	Workgroup findings for performance-based funding for child welfare providers	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2014
505	Juvenile justice youth served within each system, type of placement, performance outcomes, and financial costs or savings	DHS; Wayne County	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2014
506	Number of foster children under DHS supervision that do and do not experience a break in Medicaid coverage	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2014
509(2)	Results of gentle teaching methods pilot program and cost estimate to implement statewide for all new field staff	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office	March 1, 2014
510	Implementation of workgroup findings to best assist counties on identifying and providing performance-based community programs for foster care and juvenile justice	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2014
511	Number and percentage of foster care youth who received timely health examinations after entry into foster care and who received a required mental health examination after entry into foster care	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Quarterly
513(3)	Number of children currently placed in out-of-state residential facilities; costs of these placements; list of placements arranged by county	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Court Administrative Office	Quarterly
513(4)	Current per diem costs of each residential care provider that has an established state rate	DHS	None specified	February 15, 2014
513(6)	Efforts to accomplish legislative intent to identify data needed to calculate recidivism rates for residential facilities	DHS	Legislature	March 1, 2014
514	Child protective services statistical information and information on policy changes	DHS	Legislature; HPO; SPO; State Budget Director	January 1, 2014
523(1)	Family preservation programs including average cost, performance indicators, desired outcomes, results, and innovations	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2014
532(1)	Findings of annual licensing review of child placing agencies and child caring institutions	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	January 15, 2014
533(2)	Status of implementation and operation of making payments to child welfare providers within 30 days	DHS	None specified	February 15, 2014
534	Implementation of Statewide Automated Child Welfare Information System	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office	March 1, 2014
556	Number of complaints filed by adoptive parents of not being notified of adopting a child with special needs	DHS	HAC and SAC Subcommittees on DHS	February 1, 2014
583	Number and percentage of foster parents that drop out and reasons for leaving program; number and percentage of retained foster parents; and how those figures compare to prior fiscal years	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 1, 2014

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
587	In-home juvenile justice program expansion and expenditures	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2014
588(1)	Reports from court-appointed settlement monitor, without revision	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Office	Concurrent with public release
588(2)	Number of children enrolled in guardianship assistance and children with serious emotional disturbance waiver programs	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Office	Quarterly
589(2)	Number of foster care cases administered by DHS and by private providers	DHS	None specified	Monthly
603	Workgroup findings on community-based and outpatient services for foster care and adjudicated youth	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office	March 1, 2014
609	Notification of any proposed reduction to state supplementation level for personal care/adult foster care and home for the aged	DHS	Legislature	At least 30 days before proposed reduction
617	Number and percentage of public assistance recipients no longer eligible for assistance because of their status on Law Enforcement Information Network (LEIN)	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2014
620(2)	Outcomes of LEAN process for Medicaid eligibility; progress in achieving standards of promptness; statewide implementation plan	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	October 1, 2013
621(2)	Distribution of energy self-sufficiency program funds	DHS	Legislature, HSC and SSC on Energy; HAC and SAC Subcommittees on DHS; HFA; SFA	December 1, 2014
655	Low-income Home Energy Assistance Program spending plan	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	14 days after State Budget Office approval
672(1)	Efforts to reduce inappropriate use of electronic benefit transfer (EBT) cards; number of recipients and retailers who inappropriately used EBT cards; and status of each case	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2014
677(2)	Current percentage of Family Independence Program (FIP) cases involved in Partnership Accountability Training Hope (PATH) employment activities and current percentage estimate of FIP cases that meet federal work participation requirements	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Monthly
687(1)	Number of applications received, approved, denied, pending; and number of cases closed for the state as a whole and for each county by program type	DHS	DHS website	Beginning January 1, 2014 and quarterly thereafter
687(3)	Number of FIP applicants who met and did not meet 21-day assessment period requirement; number of FIP cases sanctioned because of truancy policy, lifetime limits, and other sanctions; and number of children ages 0-5 living in FIP-sanctioned households	DHS	DHS website	Beginning April 1, 2014 and quarterly thereafter
687(4)	Notification that information required by Section 687(1) and 687(3) is available on DHS website	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	None specified

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
708(2)	Number of counties that fail to submit child care fund spending plan by October 1 and number of spending plans not approved by December 15	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2014
709(2)	Number of items disallowed in county child care fund spending plans by county	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office	March 1, 2014
710(3)	Workgroup findings on feasibility of public school academy for at-risk youth	DHS	HAC and SAC Subcommittees on DHS; HAC and SAC Subcommittees on Education	March 15, 2014
711(2)	Behavioral health study of youth at juvenile justice facilities	Contracted state university or outside research entity	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	June 30, 2014
719	Notification of change in status of state juvenile justice facilities	DHS	Legislature	30 days prior to any change
910(2)	Notification of adjustments to fund sources for legal support contracts related to escheated child support collections	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA	Within 15 days of the authorization adjustment
1105	The number of homes, value of each home, whether a single-family or multifamily home, and square footage of each home weatherized	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Office	February 15, 2014

INSURANCE AND FINANCIAL SERVICES	Analyst: Paul Holland
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216	Estimate the total amount of GF/GP appropriation lapses by major program area at close of preceding fiscal year	SBO	SBO, Chairs of HAC and SAC; HFA; SFA	November 30, 2013
218	Out-of-state travel dates and expenses for state employees during the preceding fiscal year that was funded through the LARA budget	DIFS	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2014
219	Amount of office space paid for during the preceding year, amount actually utilized during the preceding year, estimated amount that will be utilized during the current and subsequent years	DIFS	HAC and SAC Subcommittees on LARA; HFA; SFA	April 1, 2014
229	Department scorecard identifying, tracking, and updating key metrics to monitor and improve LARA performance	DIFS	Publicly accessible website	Continuous
231	Fiscal year-to-date expenditure, vendor, and state employment data	DIFS & SBO	Searchable website accessible by public	Continuous
234	Estimate state restricted fund revenues, expenditures, and balances for the current and subsequent fiscal years	DIFS & SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	Within 14 days after release of executive budget recommendation
240(2)	Maximum number of filled, full-time equated positions in pay status by line item during the last pay period of each quarter of the preceding fiscal year and list all funded, full-time equated positions by position title	DIFS	Legislature	February 1, 2014

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
310	Amounts expended and number of FTEs utilized to support economic development of the insurance or financial industries during preceding fiscal year, also detailed plan for ongoing and future activities to support economic development of the insurance or financial industries	DIFS	HAC and SAC Subcommittees on LARA; HFA; SFA	February 1, 2014
802	Number and average costs of reimbursements made under the Autism Coverage Reimbursement Program for fiscal year 2013	DIFS	HAC; SAC; HFA; SFA; State Budget Director	September 30, 2014

JUDICIARY

Analyst: Robin R. Risko

215	Out-of-state travel by classified and unclassified employees in previous fiscal year that was funded in whole or in part with appropriations in the budget	State Court Administrative Office (SCAO)	HAC; SAC; HFA; SFA; State Budget Director	January 1
219	GF/GP appropriation lapse estimates by major program area at close of previous fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA	November 30
221	Develop, post, and maintain, on a publicly accessible Internet site, all expenditures made by the judicial branch within the fiscal year	Judicial branch	All interested parties, including the public	Regularly
222	Estimated state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures	Judicial branch and State Budget Office	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on Judiciary; HFA; SFA	Within 14 days after release of Executive Budget
223	Maintain, on a publicly accessible website, a scorecard that identifies, tracks, and regularly updates key metrics that are used to monitor and improve the judiciary's performance	Judiciary	All interested parties, including the public	Regularly
309	Update on the status of mental health courts	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1
310	Review of the performance of drug court programs, including impact on recidivism, substance abuse, and reducing prison admissions	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1
312	Statistical report regarding implementation of the Parental Rights Restoration Act as it pertains to minors seeking court-issued waivers of parental consent	State Court Administrator	None specified	None specified
320(2)	Swift and Sure Sanctions program, including number of offenders participating, criminal history of offenders, recidivism rates, and parameters of program	Courts that receive program funding	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1
321	Effectiveness of statewide legal self-help website, including costs of maintaining website and savings generated from having website	SCAO	Legislature	None specified
323	Listing of out-of-state placements of juveniles by each court	SCAO	Courts	Quarterly

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
323	Listing of per diem costs of public and private residential care facilities located or doing business in the state and recidivism data for each facility	SCAO	Judges hearing juvenile matters	Annually
LICENSING AND REGULATORY AFFAIRS				<i>Analyst: Paul Holland</i>
216	Estimate the total amount of GF/GP appropriation lapses by major program area at close of preceding fiscal year	SBO	SBO, Chairs of HAC and SAC; HFA; SFA	November 30, 2013
218	Out-of-state travel dates and expenses for state employees during the preceding fiscal year that was funded through the LARA budget	LARA	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2014
219	Amount of office space paid for during the preceding year, amount actually utilized during the preceding year, estimated amount that will be utilized during the current and subsequent years	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	April 1, 2014
220	Carryforward of federal pass-through funds to local institutions and governments not requiring additional state match	LARA	Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	Within 14 days after receipt of funds
225	Receipt of private grant funding	LARA	Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	Within 10 days after receipt of grant
229	Department scorecard identifying, tracking, and updating key metrics to monitor and improve LARA performance	LARA	Publically accessible website	Continuous
231	Fiscal year-to-date expenditure, vendor, and state employment data	LARA & SBO	Searchable website accessible by public	Continuous
234	Estimate state restricted fund revenues, expenditures, and balances for the current and subsequent fiscal years	LARA & SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	Within 14 days after release of executive budget recommendation
240(2)	Maximum number of filled, full-time equated positions in pay status by line item during the last pay period of each quarter of the preceding fiscal year and list all funded, full-time equated positions by position title	LARA	Legislature	February 1, 2014
301(2)	Ability and recent activities of and costs for local units in responding to fire situations at state-owned facilities in its jurisdiction as well as its use of fire protection grants	Cities, villages, and townships with state-owned facilities	LARA	January 1, 2014
301(3)	Summary of local submissions pursuant to Sec. 301(2) reporting requirement	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	March 31, 2014
305(2)	Annual costs of inspections and enforcement activities associated with the Fireworks Safety Act of 2011	Local units of government eligible for fireworks safety grants	LARA	January 1, 2014

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
305(3)	Amounts of fireworks safety grants awarded to each local unit of government during the preceding fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	February 1, 2014
325	Number of veterans receiving regulatory fee exemptions, amount of revenue lost from exemptions and costs of regulating veterans during preceding fiscal year, estimated amount of revenue lost from exemptions in future fiscal years	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	February 15, 2014
330	Funds in excess of appropriation available to Unemployment Insurance Agency from federal Department of Labor	LARA	HAC and SAC Subcommittees on LARA; State Budget Director	Prior to expenditure of funds
332	Summary of expenditures, budget, and activities completed and anticipated on the UIA information technology system upgrade	Unemployment Insurance Agency	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	Quarterly
333	Percentage of claimants approved to receive unemployment benefits through the internet MARVIN system or any application developed for that purpose	LARA	HAC; SAC; HFA; SFA; State Budget Director	Quarterly
368	Revenue, expenditure, application, timeliness, examination, complaint, investigation, enforcement, and various other statistical data for regulatory products provided by agencies within LARA during the preceding fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	March 1, 2014
390	Information about the activities, performance, and finances of the Small Claims Division and Entire Tribunal for the preceding fiscal year	Michigan Tax Tribunal	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	November 1, 2013
613(1)	Budget for libraries supporting expenditures for services directly serving the blind and persons with disabilities	Regional and subregional libraries	LARA	Prior to release of funds
714	Nursing facility complaints, timeliness of investigations, substantiation of allegations, frequently cited complaint deficiencies, cause of deficiencies, whether more education and training is needed	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	April 1, 2014
726(1)	Number and timeliness of initial and renewal applications, approvals, issuances, and data on fees collected and administrative costs under the Medical Marihuana Act	LARA	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2014
728(1)	Number of medical marihuana registry identification cards issued or renewed for patients residing in each county	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	October 30, 2013
728(3)	How Medical Marihuana Operation and Oversight Grants were expended by county law enforcement departments (including expenditures by municipal law enforcement agencies, if applicable)	County law enforcement departments eligible to receive grants	LARA	September 15, 2014
728(3)	The amounts of Medical Marihuana Operation and Oversight Grants awarded to each county law enforcement departments and their reported uses of the grants	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	September 30, 2014

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
731	Number and location of facilities inspected, certified, or licensed by the Bureau of Health Care Services and the costs of these regulations and updating the previously recommended fee schedule	Bureau of Health Care Services	Governor; Legislature	February 1, 2014
MILITARY AND VETERANS AFFAIRS				<i>Analyst: Mark Wolf</i>
207	Searchable website providing data on expenditures, payments to vendors, number of active employees, employee job specification and wage rates	DMVA	General public	Ongoing
218	Travel by state employees outside of the state funded in whole or in part with state appropriations	DMVA	HAC; SAC; HFA; SFA; State Budget Director	January 1
219(1)	Major work projects; department's financial status; efficiencies and management of funds; armory closings; property sales; performance against metrics cited in the act; performance measures and initiatives of the Michigan Veterans Affairs Agency	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
219(2)	Corrective action plan for budget act requirements that have not been met	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Within 30 days of quarterly report plus monthly status updates
219(3)	Summary of fund shifts that have occurred between items listed in the schedule of programs	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
219(4)	Results of veterans' homes annual inspections and corrective action plans	Grand Rapids and D.J. Jacobetti Veterans' Homes	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
219(5)	Maintenance projects at the Grand Rapids and Jacobetti veterans' homes	Grand Rapids and D.J. Jacobetti Veterans' Homes	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
220(a)	Veterans Service Organization grants: progress on metric requirements, financial/expenditure/salary information, volunteer hours, whether grant recipients failed to comply	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Annually
220(b)	Grand Rapids and D.J. Jacobetti Veterans' Homes: member populations, available bed space, services/activities, financial information, licensure status	Grand Rapids and D.J. Jacobetti Veterans' Homes	HAC and SAC Subcommittees on MVA; HFA; SFA	Annually
220(c)	Michigan Veterans Trust Fund: grant information and expenditures, update on efforts to reduce administrative costs and maintain corpus at \$50 million	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Annually
223	Intent to sell department property	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	60 days prior to public announcement

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
228	Estimates of total GF/GP appropriation lapses by major program/ program areas at the close of the prior fiscal year	State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on MVA; HFA; SFA;	November 30
229	Estimated state restricted fund balances, revenues, and expenditures for fiscal years 2013 and 2014	DMVA/State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on MVA; HFA; SFA; State Budget Director	Within 14 days after release of Executive budget
300(2)	When requesting an additional unclassified employee position or any substantive change to the duties of an existing position	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	30 days prior to submitting requests
302(4)	Status and activities of armories	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
308(2)	Military Family Relief Fund: revenues, expenditures, and fund balance	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
308(3) 308(4)	Military Family Relief Fund: Applications for assistance	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	Quarterly
401(12)	Percentage of county veterans counselors (CVCs) receiving training	DMVA	HAC and SAC Subcommittees on MVA	Quarterly
401(13)	Percentage of benefit claims filed by CVCs that are fully developed	DMVA	HAC and SAC Subcommittees on MVA	Quarterly
402(2)	Percentage of benefit claims filed by veterans service organizations (VSOs) that are fully developed	DMVA	HAC and SAC Subcommittees on MVA	Quarterly
501(15)	Grand Rapids Veterans' Home (GRVH): complaints of abuse or neglect	GRVH Nursing supervisor	GRVH Director of Nursing	Within 10 days of receiving complaint
501(15)	GRVH complaint process; statistics on complaints received and final disposition of complaints	GRVH Director of Nursing	GRVH administrator; Board of Managers; Michigan Veterans Affairs Agency; HAC and SAC Subcommittees on MVA; HFA; SFA;	At least monthly
501(24)	GRVH compliance with performance requirements and standards	DMVA	HAC and SAC Subcommittees on MVA	Quarterly
501(25)	GRVH complaint management process	DMVA	HAC and SAC Subcommittees on MVA	November 30
502(15)	D.J. Jacobetti Veterans' Home (DJJVH): complaints of abuse or neglect	GRVH Nursing supervisor	DJJVH Director of Nursing	Within 10 days of receiving complaint
502(15)	DJJVH complaint process; statistics on complaints received and final disposition of complaints	DJJVH Director of Nursing	DJJVH administrator; Board of Managers; Michigan Veterans Affairs Agency; HAC and SAC Subcommittees on MVA; HFA; SFA;	At least monthly
703	Progress reports on the integration of the Pure Michigan Talent Connect website with the Hero 2 Hired platform	Michigan Veterans Affairs Agency	HAC and SAC Subcommittees on MVA	Quarterly

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
NATURAL RESOURCES				<i>Analyst: Viola Bay Wild</i>
218	Out-of-state travel expenses	DNR	HAC and SAC; HFA; SFA; State Budget Director	January 1, 2014
220	End of year GF/GP appropriation lapses by program area	SBO	Chairs of HAC and SAC; HFA; SFA	November 30, 2013
222	Restricted fund balances, projected revenues, and expenditures for FY 2013 and FY 2014	DNR/SBO	Chairs of HAC and SAC Subcommittees on Natural Resources (NR); Chairs of HAC and SAC; HFA; SFA	14 days after release of Executive budget
223	State Waterways Commission annual report; list of completed waterways and harbor development projects	DNR	HAC and SAC Subcommittees on NR; HFA; SFA; State Budget Director	January 31, 2014
233	Report on number of FTEs in pay status by civil service classification	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	Quarterly
234	Expenditures by category, appropriation unit, and vendor; number of employees by job classification; job specifications and wage rates	DNR/DTMB	Maintain on a searchable public website	As necessary
235	Scorecard that identifies, tracks, and regularly updates key performance metrics	DNR	Maintain on a searchable public website	As necessary
405	Notification of auctions or sales of state artifacts	DNR	Chairs, Vice-Chairs, and Minority Vice-Chairs of HAC and SAC Subcommittees on NR	1 week prior to auction or sale
408	Land transactions approved in FY 2013	DNR	HAC and SAC Subcommittees on NR	October 21, 2013
409	Report on active oil and gas leases entered into before July 1995 larger than 160 acres and amount of land producing is less than or equal to 1/4 total acreage	DNR	Unspecified	January 1, 2014
503	Efforts taken to enforce the invasive species order on raising feral swine in Michigan	DNR	Legislature	December 31, 2013
504	Use of registration fees collected from privately owned cervid operations	DNR	Legislature	Unspecified
603	Use of funding provided for cormorant management	DNR	Legislature	Quarterly
702	Reduction of operations or recreation opportunities at state parks or recreation areas	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	As necessary
802	Forest treatments and timber management; number of acres treated	DNR	HAC and SAC Subcommittees on NR; Legislative standing committees on NR	Quarterly; 45 days after end of fiscal quarter
803	Wildfire expenditures: federal funding expenditures	DNR	HAC and SAC Subcommittees on NR; HFA; SFA; SBO	November 1, 2014
807(2)	Use of Disaster and Emergency Contingency Fund in prior year	DNR	HFA; SFA; SBO	December 1, 2013
901	Use of grant funding from Snowmobile Law Enforcement Grants	Counties	DNR	Semi-annually

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
902	Marine Safety Grant Program; grant distribution methodology, list of grants awarded	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	December 1, 2013
1001	Federal mineral royalty pass-through funding amounts	DNR	HAC and SAC Subcommittees on NR; HFA; SFA; State Budget Director	November 30, 2013

SCHOOL AID

Analyst: Bethany Wicksall

6(4)(ff)	Number of pupils enrolled and in full attendance for a month in a dropout recovery program under Section 23a	Applicable Local School Districts (LSDs) or Public School Academies (PSAs)	CEPI	No later than the 10th day of the following month
11a(6)	If money in stabilization fund is insufficient to fund projected shortfall	State Budget Director	Legislature	None specified
17b(1)	Electronic files of state aid payment installments	MDE	State Treasurer	No later than 20th of each month October – August
18(2)	Links on district website with each of the following: budget and budget revisions, summaries of district expenditures, collective bargaining agreements, health care benefits plans, audits, health care bids, total salary/compensation of superintendent and employees earning over \$100,000, annual amounts paid for lobbying and associations	LSDs; PSAs; Education Achievement System (EAS)	Public	Within 30 days after annual budget adoption/revision
18(3)	Links on intermediate school district (ISD) website with each of the following: budget and budget revisions, summary of personnel expenditures, collective bargaining agreements, health care benefits plans, audits, and health care bids	ISDs	Public	Within 30 days after annual budget adoption/revision
18(4)	Annual pupil and financial audits	LSDs; PSAs; EAS	ISD; MDE	Annually by November 15
18(4)	Annual pupil and financial audits	ISDs	MDE	Annually by November 15
18(4)	Districts and ISDs that have not filed annual pupil and financial audits	MDE	HAC and SAC Subcommittees on School Aid; State Budget Director	Annually by January 31
18(5)	Annual financial data	LSDs; PSAs; EAS; ISDs	CEPI	Annually by November 15
18(6)	Special education cost report	LSDs; PSAs; EAS; ISDs	MDE	Annually by September 30
18(7)	Transportation expenditure report	LSDs; PSAs; EAS; ISDs	CEPI	Annually by October 7

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
18(11)	If offering online learning, information concerning operation of onling learning for FY 2013-14 including name of district operating online learning and of each district that enrolls students in the online learning; total number of students and pupil memberships enrolled; names of other districts in which a district's students is taking online learning; number of students that had previously dropped out of school; number of students who had been expelled from school; total cost to enroll a student on a per-pupil basis, per-course basis, and per-semester or trimester basis. Total costs broken down by training, personnel, hardware and software, payment to each online leannring provider and other associated costs	Applicable LSDs; PSAs; EAS; ISDs	MDE	September 1, 2014
19(2)	Information to prepare district and high school graduate report	LSDs; PSAs; EAS;	CEPI	No later than 5 weeks after pupil membership count day and by June 30
19(2)	Graduate and dropout rate	CEPI	HSC and SSC on Education; HAC; SAC; MDE; State Budget Director	No later than 30 days after publication of list
19(3)	Information related to educational personnel	LSDs; PSAs; EAS;	CEPI	Annually by 1st business day in December and by June 30
19(4)	Information related to safety practices and criminal incidents	LSDs; PSAs; EAS;	CEPI	Annually by June 30
20(11)	Consensus membership factor and estimates	Consensus revenue estimating conference principals	HAC and SAC Subcommittees on School Aid	No later than 7 days after conclusion of revenue conference
21f(7)	Course syllabi for all online courses offered by the district	LSDs; PSAs	Michigan Virtual University; District's publicly accessible website	None specified
22d(3)	Isolated and rural districts spending plan for Sec. 22d funding	ISD superintendents	MDE	None specified
31a(8)	At-risk pupil program compliance	LSDs; PSAs; EAS;	MDE	Annually by July 15
32d(11)	Number of children participating in school readiness program; number of children meeting the eligibility criteria under subsection (5)(b); parental employment status for participating children that meet the eligibility criteria	Applicable ISDs	MDE	None specified
32p(4)	Details regarding activities provided during the immediately preceding school year and the number of families and children served	ISDs	MDE	Annually by December 1
32p(4)	Summary and compilation of data received from ISDs under this section	MDE	HAC and SAC Subcommittees on School Aid; HFA; SFA	None Specified
51a(7)	Cost of special education support services	Applicable LSDs; PSAs; EAS; ISDs	MDE	None specified
74(4)	Statement of school bus inspection costs by district	MSP	MDE; an applicable ISD	Time jointly determined by MSP and MDE

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
98(2)	Effectiveness of online learning delivery models for college- and career-readiness including enrollment totals, completion rates, and overall impact on pupils	Michigan Virtual University (MVU)	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; MDE	December 31, 2014
98(2)	Number and percentage of teachers, school administrators, and school board members who have received professional development services from MVU. Identify barriers and other opportunities to encourage the adoption of digital learning	Michigan Virtual University (MVU)	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; MDE	December 1, 2014
98(2)	Consumer awareness report about effective online education providers and education delivery models, performance data, cost structures, and research trends	Michigan Virtual University (MVU)	Districts and parents	Annually
98(2)	Statewide catalog of online learning courses offered by all public schools in the state with reviews of each course; number of pupils enrolled in each course in FY 2012-13; number of pupils who successfully completed each online course in FY 2012-13; completion rate for each course	Michigan Virtual University (MVU)	Publicly available on MVU website	Annually
98(6)	Michigan Virtual School information including number of schools participating, list of online course titles, number of enrollments and completion rates	MVU	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; MDE	December 1 of each fiscal year
98(8)	Detailed budget for FY 2013-14 including projected costs to deliver online education services and summary of anticipated fees to be paid by districts for those services	MVU	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director	November 1, 2013
98(8)	Actual costs to deliver online education services and actual fees paid by districts for those services for immediately preceding fiscal year	MVU	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director	February 1
99(12)	Statistical changes in pre- and post-assessment scores for students enrolled in math and science activities and for teachers enrolled in professional development activities provided by centers	Math/Science Centers	MDE	July 1 of each year
101(1)	K-12 pupil counts	LSD and PSA Superintendents; EAS Chancellor	CEPI; ISD superintendents	By 5th Wednesday after pupil count day; by 5th Wednesday after supplemental count day
101(1)	Certification of K-12 pupil count data	LSDs; PSAs; EAS	CEPI; ISD superintendents	By 6th Wednesday after pupil count day; by 6th Wednesday after supplemental count day
101(2)	Audited enrollment and attendance data for pupils of an ISD's constituent districts and of the ISD	ISDs	CEPI	By 24th Wednesday after pupil count day; by 24th Wednesday after supplemental count day
101(3)	Amount of school instruction time lost due to school closures under FY 2013 exception from minimum number of days required and amount of additional time added to compensate, when the additional time was provided, activities carried out, and subjects addressed	Applicable LSDs; PSAs; EAS	MDE	July 1, 2013

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
101(3)	Aggregate information from districts with an FY 2013 school closure exception to the minimum number of instructional days required	MDE	HSC and SSC on Education	None specified
101(3)	Number of hours and days of pupil instruction in previous school year	Boards of LSDs; PSAs; EAS	MDE	Annually by August 1
101(9)	Number of pupils enrolled in a department-approved alternative education program	LSDs; PSAs; EAS	CEPI	To be determined by CEPI
101(10)	List of department-approved online professional development providers including Michigan Virtual School	MDE	LSDs; PSAs; EAS; ISDs	None specified
102(1)	Deficit elimination plan	Applicable LSDs; PSAs; EAS; ISDs	District's or ISD's publicly accessible website	After MDE approves plan
102(2)	List of LSDs, PSAs, EAS, and ISDs with operating deficits in prior school fiscal year and deficit reduction efforts	MDE	HAC and SAC Subcommittees on School Aid; HSC and SSC on Education; HFA; SFA; State Treasurer; State Budget Director	March 1 of each year
102(2)	Progress report on deficit reduction efforts	Superintendent of Public Instruction	HAC and SAC Subcommittees on School Aid	Quarterly
107(4)	Intent to operate an adult education program	LSDs or consortia	MSF	October 1, 2013
107(5)	Intent to discontinue operations of an adult education program	LSDs or consortia	MSF	October 1, 2013
147	Estimated contribution rate for succeeding fiscal year	Public school employee's retirement system board	LSDs; PSAs; ISDs	Annually by February 28
296(3)	Notification of reduction in payments because of proration	Treasury; State Budget Director	State Budget Director; Legislature	30 calendar days or 6 legislative session days before reductions

STATE POLICE	Analyst: Mark Wolf
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207	Searchable website that includes data on expenditures, payments to selected vendors, the number of active employees by job classification, and job specification and wage rates	MSP/DTMB	General public	Ongoing
218	Travel by state employees outside of the state funded in whole or in part with state appropriations	MSP	HAC; SAC; HFA; SFA; State Budget Director	January 1
219(1)	Major work projects; department's financial status (budgeted vs. actual expenditures); performance against stated metrics	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	Quarterly
219(2)	Validation that budget act requirements have been met	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	Quarterly

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
219(3)	Corrective action plan for budget act requirements that have not been met	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	Within 30 days of quarterly report plus monthly status reports
219(4)	Summary of fund shifts that have occurred between items listed in the schedule of programs	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	Quarterly
222	Closure or consolidation of any State Police posts, including a state and local impact study	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	90 days before recommendation to close/consolidate
223	Complete project plan including criteria under which privatization initiative will be evaluated; evaluation of privatization initiative	MSP	Chairs of HAC and SAC; HAC and SAC Subcommittees on SP; HFA; SFA	90 days before privatization; evaluation in 30 months
228	Estimates of total GF/GP appropriation lapses by major program/program areas at the close of the fiscal year	State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on SP; HFA; SFA; State Budget Office	November 30
229	Estimated state restricted fund balances, revenues, and expenditures for fiscal years 2013 and 2014	MSP/State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on SP; HFA; SFA;	Within 14 days after release of Executive budget
230	Website that identifies, tracks, and updates performance metrics	MSP	General public	Ongoing
250(2)	When requesting an additional unclassified employee position or any substantive change to the duties of an existing position	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	30 days prior to submitting requests
302(7)	Number of veterans and MCOLES-certified who commenced and number who concluded trooper recruit school; devices or campaigns used to recruit veterans and MCOLES-certified officers for trooper recruit school	MSP	HAC and SAC Subcommittees on SP	Within 60 days of conclusion of trooper recruit school
304(12)	Options to reduce the budget of the Law Enforcement Information Network	MSP	Legislature	September 30
401(5)	Changes to MSP protocol for retaining/purging DNA analysis samples/records	MSP	Department website	When applicable
501(6)	Prior year trooper recruit schools: number of applications, number of troopers graduated, cities or posts where new troopers are assigned	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	December 1
501(6)	Prior year criminal activity in cities in distress: numbers of arrests, traffic stops, probation/parole violators, violent/assaultive crimes, illegal drug and narcotic crimes, and property crimes committed	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	December 1
501(6)	Prior year number of local law enforcement officers employed in and number of criminal prosecutions in cities in distress	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	December 1
602(6)	Expenditures related to tax enforcement activities for prior fiscal year	MSP	HAC and SAC Subcommittees on SP; HAC and SAC Subcommittees on General Government; HFA; SFA	October 15

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
703(7)	Actions taken during a state of emergency; funds expended that are not reimbursable from federal money	State Director of Emergency Management	State Budget Director	When applicable
703(7)	Recommendation regarding possible need for supplemental appropriation due to actions during state of emergency	State Budget Director	Legislature	When applicable
703(8)	Approval of additional expenditure authorization for emergency management under authority granted	MSP; State Budget Office	HAC and SAC Subcommittees on SP; HFA; SFA	Within 10 days of approval
704(2)	Need to expend funds from the Disaster and Emergency Contingency Fund	State Budget Director	HAC; SAC	Prior to expenditure
704(2)	Prior year expenditures from the Disaster and Emergency Contingency Fund	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	December 1

TRANSPORTATION	<i>Analyst: William E. Hamilton</i>
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207	Searchable website that includes fiscal year expenditures by category/appropriations unit; payments by vendor; employees by job classifications; job specifications/wage rates	MDOT/DTMB	Public	On-going
228	Estimate of total general fund/general purpose appropriation lapses at close of fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA; State Budget Office	November 30, 2013
229	Estimate of restricted fund balances, revenue, and expenditures for FY 2013 and FY 2014	State Budget Office/MDOT	Chairs of HAC and SAC; Appropriations Subcommittees on Transportation; HFA; SFA; State Budget Director	14 days after release of the Executive budget
233	Expenditures for administration and planning associated with local units of government	MDOT	Chairs of HAC and SAC; Appropriations Subcommittees on Transportation; HFA; SFA; State Budget Office	April 1, 2014
235	Website "scorecard" that identifies, tracks, and regularly updates "key metrics" used to monitor and improve department performance	MDOT	Public	On-going
260	Out-of-state travel report	MDOT	HAC and SAC; HFA; SFA; State Budget Director	January 1 of each year reporting on prior fiscal year
263(1)	Policy changes made to implement public act affecting MDOT that took effect during prior calendar year	MDOT	HAC and SAC Subcommittees on Transportation; JCAR; HFA; SFA	April 1, 2014
303	Amount of money received by local road authorities within legislators' districts	MDOT	Legislators	On request
306(2)	Amount of estimated funds contracted with MDOT, funds expended, funds returned, and any unreimbursed transportation-related costs incurred but not billed	State departments	MDOT; State Budget Director; HFA; SFA; Auditor General	2 months after publication of Comprehensive Annual Financial Report (CAFR)

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
306(3)	Charges to transportation funds by state departments: services charged, appropriateness of charges, cost allocation methodologies used to determine funding, unreimbursed transportation-related costs	Auditor General	HAC and SAC; HFA; SFA; State Budget Director	Biennially in even numbered years, 9 months after publication of CAFR
307	Rolling five-year plan by county/county road commission of all highway construction progress in current/coming fiscal years	MDOT	Legislature; HFA; SFA; State Budget Office	March 1 of each year
308	Activities related to prequalification of construction contractors	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	December 1, 2013
310	Copies of agenda and approved minutes of monthly State Transportation Commission meetings	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	In a timely manner
311	Father Marquette Memorial and Mackinac Straits Museum, 1992 study update	MDOT/MEDC/local stakeholders	Not specified	Not specified
313(3)	State Infrastructure Bank – fund balance, fund sources, outstanding loans	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	December 1, 2013
381	Process developed and implemented related to E-Verify system	MDOT	HAC and SAC; HFA; SFA	March 1, 2014
383	Travel by executive branch employees and others using department-owned aircraft	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Annually; July 1, 2014
385	Activities related to the Detroit River International Crossing or renamed successor; initial report for the previous fiscal year; subsequent reports for previous fiscal quarter	MDOT	House Speaker; House Minority Leader; Senate Majority Leader; Senate Minority Leader; HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	December 1, 2013; March 1, 2013; June 1, 2013; September 1, 2013
401	Proposed federal funds distribution	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director; local agency representatives	Within 30 days of authorization of federal funds
601	Status of efforts to develop performance and road construction warranties	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	September 30 of each year
612	Incentive/disincentive contracts; contractors awarded incentives/disincentives, amounts awarded, and number of days project was ahead/past contract completion date	MDOT	HAC and SAC Subcommittees on Transportation; HSC and SSC on Transportation; HFA; SFA	January 1 of each year
703	Rail abandonment notice requirement for abandonment of a rail line	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office	On railroad company notice of intent to abandon line
706	Detroit/Wayne County Port Authority operations assessment and financial disclosure statement	Detroit/Wayne County Port Authority	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	February 15 of each fiscal year
711	AMTRAK service operating and financial data for contract services	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	May 1, 2014
740	Encumbered and unencumbered balances of the Comprehensive Transportation Fund	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 1 of each year

REPORTS REQUIRED BY BOILERPLATE IN FY 2013-14 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
902	Status of airport improvement projects funded in part 1 with estimated MDOT dollars allocated for each project; if report is delayed, MDOT to notify, in writing, date report will be received		HAC and SAC Subcommittees on Transportation; HFA; SFA	Before end of each fiscal year



Mary Ann Cleary, Director
Kyle I. Jen, Deputy Director

Agriculture and Rural Development	Susan Frey, Senior Fiscal Analyst
Capital Outlay	Benjamin Gielczyk, Senior Fiscal Analyst
Community Colleges	Kyle I. Jen, Deputy Director
Community Health:	
Mental Health/Substance Abuse	Margaret Alston, Senior Fiscal Analyst
Public Health/Aging/Medicaid-Backup	Susan Frey, Senior Fiscal Analyst
Medicaid/Children’s Special Health Care Services	Steve Stauff, Associate Director
Corrections	Robin R. Risko, Senior Fiscal Analyst
Education (Department)	Bethany Wicksall, Associate Director
Environmental Quality	Viola Bay Wild, Senior Fiscal Analyst
General Government:	
Attorney General/Civil Rights/Executive Office/Legislature/ Legislative Auditor General/Lottery/Michigan Strategic Fund/Treasury	Benjamin Gielczyk, Senior Fiscal Analyst
State (Department)/Technology, Management and Budget	Paul Holland, Fiscal Analyst
Higher Education	Kyle I. Jen, Deputy Director
Human Services (Department)	Kevin Koorstra, Senior Fiscal Analyst
Insurance & Financial Services	Paul Holland, Fiscal Analyst
Judiciary	Robin R. Risko, Senior Fiscal Analyst
Licensing and Regulatory Affairs	Paul Holland, Fiscal Analyst
Military and Veterans Affairs	Mark Wolf Senior Fiscal Analyst
Natural Resources	Viola Bay Wild, Senior Fiscal Analyst
School Aid	Bethany Wicksall, Associate Director
State Police	Mark Wolf Senior Fiscal Analyst
Transportation	William E. Hamilton, Senior Fiscal Analyst
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Legislative Analysis	Chris Couch, Associate Director; Edith Best, Joan Hunault, Jeff Stoutenburg, and Sue Stutzky, Legislative Analysts
Legislative Transfers	Margaret Alston, Senior Fiscal Analyst
Revenue Sharing/EVIP	Jim Stansell, Senior Economist; Benjamin Gielczyk, Senior Fiscal Analyst
Retirement	Bethany Wicksall, Associate Director; Kyle I Jen, Deputy Director
Supplementals	Kyle I. Jen, Deputy Director
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