



**REPORTS
REQUIRED
BY BOILERPLATE**

**Fiscal Year 2014-15
Appropriation Acts**



**Mary Ann Cleary, Director
July 2014**

FOREWORD

This publication lists reports required by boilerplate in FY 2014-15 appropriation acts. Reports are listed by appropriation act; each report entry includes information about the purpose of the required report, reporting and receiving entities, and the report's due date(s).

Information in this report was compiled by House Fiscal Agency analysts and budget assistants. Kathryn Bateson, Administrative Assistant, prepared the report for publication.

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ACRONYMS/ABBREVIATIONS

DARD	Department of Agriculture and Rural Development	JCOS	Joint Capital Outlay Subcommittee
CC	Community Colleges	LARA	Department of Licensing and Regulatory Affairs
DCH/CH	Department of Community Health	LCO	Legislative Corrections Ombudsman
DEQ	Department of Environmental Quality	MDE	Department of Education
DHS	Department of Human Services	MDOT	Michigan Department of Transportation
DIFS	Department of Insurance and Financial Services	MEDC	Michigan Economic Development Corporation
DMVA/MVA	Department of Military and Veterans Affairs	MGCB	Michigan Gaming Control Board
DNR	Department of Natural Resources	MSF	Michigan Strategic Fund
DOC	Department of Corrections	MSHDA	Michigan State Housing Development Authority
DTMB	Department of Technology, Management and Budget	MSP/SP	Michigan State Police
JCAR	Joint Committee on Administrative Rules	SBO	State Budget Office

HAC	House Appropriations Committee	SAC	Senate Appropriations Committee
HFA	House Fiscal Agency	SFA	Senate Fiscal Agency
HPO	House Policy Office	SPO	Senate Policy Office
HSC	House Standing Committee	SSC	Senate Standing Committee

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
AGRICULTURE AND RURAL DEVELOPMENT				<i>Analyst: Paul Holland</i>
205(1)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	DARD	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	November 1
207	Fiscal year-to-date expenditure, vendor, and state employment data	DARD and DTMB	Searchable website accessible by public	Continuous
218	Out-of-state travel dates and expenses for state employees during the preceding fiscal year that was funded through the LARA budget	DARD	HAC; SAC; HFA; SFA; State Budget Director	January 1
228	Estimate the total amount of GF/GP appropriation lapses by major program area at close of preceding fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	November 30
229	Estimate state restricted fund revenues, expenditures, and balances for the current and subsequent fiscal years	DARD and SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA	Within 14 days after release of executive budget recommendation
231	Department scorecard identifying, tracking, and updating key metrics to monitor and improve performance	DARD	Publically accessible website	Continuous
301(2)	Notification of proposed changes in fees charged for testing, inspection, inspection labeling, and other purposes	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	30 days prior to effective date
301(3)	Fees charged for testing and inspection and other purposes, including rates, number of individuals paying each fee, and revenue generated by each fee in prior fiscal year	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	February 1
302	Notification of grants, other than line-item grants, made to local government agencies, institutions of higher education, or nonprofit organizations to enhance agricultural industries	DARD	HAC and SAC Subcommittees on DARD	10 days prior to issuing a grant
402	Significant food-borne outbreaks and emergencies, including enforcement actions taken related to food safety in preceding fiscal year	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	April 1
453(1)	Orders of indemnification for animals destroyed pursuant to the Animal Industry Act of 1987, including reason for and amount of the indemnification and to whom indemnification is to be paid	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	Prior to providing an indemnification payment
453(3)	Indemnification payments for fair market value of livestock killed by wolf, coyote, or cougar, and related department costs in previous two fiscal years	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	March 1
457	Progress toward meeting USDA requirements for bovine tuberculosis program as outlined in March 2007, including specified information	DARD	HSC and SSC on Agriculture; HAC and SAC Subcommittees on DARD; HFA; SFA	Quarterly
604(2)	Notice of federal revenues for environmental stewardship activities received in excess of appropriation	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	Prior to expending excess revenue

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
701(6)	Grantees, award amounts, match funding, and project outcomes under the Rural Development Value-Added Grant Program	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	March 15 and September 30
706	Agriculture development and export market development activities, including grants awarded in prior fiscal year, and federal or private funds made available as a result of department activities	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	April 1
709	Grape and Wine Industry Council activities, including prior fiscal year accomplishments, expenditures by category, and grants awarded	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	April 1
804	Actual expenditure data used to determine MGCB's actual regulatory costs of conducting racing dates	MGCB	HAC and SAC Subcommittees on DARD; HAC and SAC Subcommittees on General Government; HFA; SFA	November 1
804	Notification of reduced number of authorized race dates due to budget deficits	MGCB	Certified horsemen's organizations	Prior to reduction in number of authorized racing dates
805(6)	Grantees, award amounts, match funding, and project outcomes of county fairs capital improvement grants in the current fiscal year	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	December 1, 2015
806(5)	Grantees, award amounts, match funding, and project outcomes of shows and expositions grants in the current fiscal year	DARD	HAC and SAC Subcommittees on DARD; HFA; SFA	December 1, 2015

COMMUNITY COLLEGES				<i>Analyst: Marilyn Peterson</i>
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206	Activities Classification Structure data	Community colleges	Workforce Development Agency	November 1, 2014
209(1)	Details on budget, revenues, projected expenditures, debt, affordable care act costs; links to activities classification structure data, collective bargaining agreements, health care benefit plans, audits and financial reports, and certification of best practices.	Community colleges	Publicly accessible website	30 days after board adopts operating budget
209(4)	FY 2014-15 general fund budget information	Community colleges	HAC and SAC Subcommittees on CC; HFA; SFA; State Budget Office	November 15
209(5)	Information on opportunities for earning college credit through career and technical education or tech prep, concurrent enrollment, dual enrollment, or early college/middle college program	Community colleges	Center for Educational Performance and Information (CEPI) and public website	November 15
210b	Legislative intent for report on implementation of college course transferability agreements	Michigan Association of Collegiate Registrars and Admissions Officers; Michigan Community College Association; Presidents Council	HAC and SAC Subcommittees on CC and Higher Education; HFA; SFA; State Budget Director	March 1, 2015

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
217	Findings and recommendations on activities classification structure report, data, definitions, processes	Activities Classification Structure Advisory Committee	HAC and SAC Subcommittees on CC; HFA; SFA; director of Workforce Development Agency; State Budget Director, Michigan Community Colleges Association	July 30, 2015
219	P-20 Longitudinal Data System data for preceding academic year	Community colleges	Center for Educational Performance and Information (CEPI)	June 30
220(2)	College plans to comply with performance audit report recommendations	Community colleges	HAC; SAC; HFA; SFA; Workforce Development Agency; Auditor General; State Budget Director	60 days after release of audit report
222	Annual audited financial statement and independent auditor's management letter	Community colleges	HAC and SAC Subcommittees on CC; HFA; SFA; Workforce Development Agency; Auditor General; State Budget Director	November 15
223	Number of North American Indian students enrolled and number of Indian tuition waivers granted	Community colleges	Workforce Development Agency	November 1
224	Aggregate academic status of a high school's students	Community colleges, in cooperation with CEPI	Michigan high schools	Not specified
225	In-district and out-of-district tuition rates and mandatory fees for 2014-15 academic year; annual cost of attendance based on 30 credit hours; any revisions to previously-reported 2014-15 tuition and mandatory fees	Community colleges	HFA; SFA; State Budget Director; Workforce Development Agency	August 31, 2014; for revisions, within 15 days of adopting revisions
226	Number and type of degrees and certificates awarded during previous fiscal year	Community colleges	Workforce Development Agency	November 15
230(2)	Certification through board resolution that college has met 4 out of 5 best practices specified in each of three categories of measures of local strategic value	Community colleges	State Budget Director	October 15, 2014

COMMUNITY HEALTH

Analysts: Margaret Alston, Matthew Ellsworth, Susan Frey, and Steve Stauff

204(1)	Identify benchmarks intended to measure the performance or return on taxpayer investment of new programs or programs expansion for which funds in excess of \$500,000 are appropriated	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than November 1, 2014
207	The department's scorecard that identifies, tracks, and regularly updates key metrics that are used to monitor and improve the department's performance maintained on a public accessible website	DCH	Public	No date specified
212(1)	Detailed name and amounts of federal, restricted, private, and local revenue sources that support FY 2014-15 appropriations by each line item	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before February 1, 2015

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
212(2)	Amounts and detailed sources of federal, restricted, private, and local revenue proposed to support funds appropriated in each of the Part 1 line items in the FY 2015-16 Executive budget	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Upon the release of FY 2015-16 Executive budget
213	Detailed spending plan by appropriation line item, description of allocations or bid processes, eligibility criteria for program participation and maximum benefit levels where applicable, and program outcome measures for departments, agencies, and commissions receiving tobacco tax funds and Healthy Michigan funds	Recipient of tobacco tax funds and Healthy Michigan funds from Part 1	HAC; SAC; HFA; SFA; State Budget Director	April 1, 2015
219(1)	Projects carried out by Michigan Public Health Institute which are funded by Part 1 appropriations	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before January 1, 2015
219(2)	Copies of all reports, studies, and publications produced by the Michigan Public Health Institute (MPHI), MPHI subcontractors, or DCH with Part 1 appropriated funds for the MPHI	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before September 30, 2015
264(1)(2)	Submission of a Medicaid waiver, Medicaid state plan amendment, or similar proposal; status of discussions with federal agencies on potential or future Medicaid waiver applications	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	On submission of waiver to Centers for Medicare and Medicaid Services; written or verbal biannually
264(3)(4)	Alterations or adjustments made to the published plan for integrated care for individuals who are dual Medicare/Medicaid eligibles; final plan for integrated care for individuals who are dual Medicare/Medicaid eligibles	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; Legislature	Before final plan has been submitted to the federal Centers for Medicare and Medicaid Services or Department of Health and Human Services; at least 30 days before implementation of the plan
266	Out-of-state travel expenses by classified and unclassified employees in the immediately preceding fiscal year which includes the dates of each travel occurrence, and the transportation and related costs of each travel occurrence	Departments and agencies receiving Part 1 appropriations	HAC and SAC; HFA; SFA; State Budget Director	No later than January 1, 2015
270	Total amount recovered from legal actions; programs or services for which the monies were expended; details on disposition of recovered funds; description of facts in legal actions	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; SBO	Within 180 days after receipt of Attorney General notice of legal action in which expenses were recovered
282(1)	Status of DCH's work with the DTMB in the establishment of an automated annual metric collection, validation, and reporting system for contracts via the state's e-procurement system	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	November 1, 2014 and May 1, 2015
287	Projected GF/GP appropriation lapses by major departmental program or program areas at the close of prior fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	No later than November 30, 2014

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
288(2)	Rationale for exceptions made to administrative and service limitations for new department contracts supported solely from state restricted fund or general fund/general purpose funds; number of contracts terminated due to violations of the provision in law	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2015
292	Fiscal year-to-date expenditures by category and appropriation unit; fiscal year-to-date payments to a selected vendor, including the vendor name, and payment date, amount, and description; number of active department employees by job classification; and job specifications and wage rates maintained on a searchable website accessible by the public at no cost	DCH cooperates with the DTMB	Public	No date specified
296	Estimated state restricted fund balances, projected revenues, and expenditures for FY 2013-14 and FY 2014-15	DCH cooperates with the SBO	Chairs of HAC and SAC; HAC and SAC Subcommittees on CH; HFA; SFA	Within 14 days after the release of FY 2015-16 Executive budget
402(2) (3)	New contracts and amendments to contracts with community mental health services programs (CMHSPs) or prepaid inpatient health plans (PIHPs) that affect enacted rates and expenditures including changes and their effects on rates and expenditures	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Immediately when the situation described occurs
403(2)	Services and programs provided, client base to which the services and programs were provided, wraparound services provided, and expenditures for mental health services for special populations	DCH	Contractors; HAC and SAC Subcommittees on CH; HFA; SFA; SBO	Annual report from contractors is due 60 days following the end of the contract period; no date specified for annual report provided to legislative and executive entities
404(1) (2)	Expenditures and services data on CMHSPs, PIHPs, regional entities designated by DCH as PIHPs, and managing entities for substance use disorders; lapses and carryforwards for CMHSPs, PIHPs, regional entities designated by DCH as PIHPs, and managing entities for substance use disorders for FY 2013-14; CMH Medicaid managed care program information; performance indicator information required to be submitted to DCH in contracts with CMHSPs, PIHPs, regional entities designated by DCH as PIHPs, and managing entities for substance use disorders; estimated number of direct care workers	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	No later than May 31, 2015
408(1)	Expenditures and services data on substance use disorder prevention, education, and treatment programs for FY 2013-14	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; SBO	April 1, 2015
418	Amount of funding paid to PIHPs to support Medicaid managed mental health care program in the preceding month including per capita rate paid for and number of cases in each eligibility group for each PIHP, and year-to-date summary of eligibles and expenditures for Medicaid managed mental health care program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	On or before the 10th of each month

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
494(2)	List of each CMHSP, PIHP, and subcontracting provider agency that is considered in compliance with state program review and audit requirements that are addressed and reviewed by a national accrediting agency which includes: naming of the requirements that the CMHSP, PIHP, or subcontracting provider agency is considered in compliance with; and the national accrediting entity that reviewed and accredited the noted entities	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; SBO	June 1, 2015
502(1)	Efforts to prevent and combat fetal alcohol syndrome and deficiencies to reduce the incidence of fetal alcohol syndrome	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2015
502(2)	Progress on efforts to secure federal grant funding to address prevention services for fetal alcohol syndrome and reduce alcohol consumption among pregnant women	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2015
504(3)	Workgroup's recommendations to achieve more uniformity in capitation payments made to the PIHPs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 1, 2015
506	Most recent cost data information submitted by CMHSPs on Part 1 appropriated funds for CMH non-Medicaid services that were expended by each CMHSP which, at a minimum, includes the following categories: administration, prevention, jail diversion and treatment services, MIChild program, children's waiver home care program, services provided to individuals with mental illness and developmental disabilities who are not eligible for Medicaid, and the Medicaid spend down population	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; SBO	November 30, 2014
605(3)	Closure plans for state hospitals, centers, or agencies	DCH	HAC and SAC Subcommittees on CH; State Budget Director	4 months after certification of a closure
650	Process by which fish consumption advisories are created and revised, including certain detailed information	DCH	HAC and SAC Subcommittees on CH	October 1, 2014
1103	Estimate of public funds administered by DCH for family planning, sexually transmitted infection prevention and treatment, pregnancies, and births; and client demographics collected as voluntarily self-reported by individuals utilizing these services. Actual or estimated expenditures shall be reported by marital status	DCH	Legislature; public on the Internet	January 3, 2015
1104(1)	Funding allocations for local maternal and child health services, prenatal care outreach and service delivery support, family planning local agreements, and pregnancy prevention programs; prior fiscal year data on number of clients served and funds expended by client group; and urban and rural breakdown of expenditures	DCH	HFA; SFA; State Budget Director	April 1, 2015
1109(2)	Number of patients treated and procedures performed and approximate total market value of procedures performed under the volunteer dental services program in the prior fiscal year	DCH	HAC and SAC Subcommittees on CH; HSC and SSC on Health Policy	December 1, 2014

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1136	Number of clients served under the pregnancy and parenting support services program which promotes childbirth and alternatives to abortion	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2015
1139(3)	Findings and recommendations of new joint task force of DCH, DHS, Michigan State Housing Development Authority and others to integrate and coordinate housing rehabilitation, energy and weatherization, and hazard abatement projects, to serve more families and achieve better outcomes	Multi-agency joint task force	HAC and SAC Subcommittee Chairs on CH and DHS; HFA; SFA; HPO; SPO	March 1, 2015
1151	Number of complaints received regarding client access by county, and savings gained, from the recent generic peanut butter purchasing requirement modifications under the Women, Infants, and Children (WIC) Special Supplemental Food and Nutrition Program	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; SBO	January 1, 2015
1403	Home-delivered meals waiting lists using standard criteria	Each area agency on aging region	Legislature; DCH Office of Services to the Aging	February 1, 2015
1417	Total allocations of state resources to each area agency on aging by program and administration, and expenditures of state and local funds by each area agency on aging by program and administration	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	March 30, 2015
1662(3)	Analysis of Medicaid HMO health employer data and information set, and the annual external quality review	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	Within 30 days of DCH's receipt of the documents from contractors
1699(3)	Distribution of disproportionate share hospital and graduate medical education payments to eligible hospitals	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2015
1764	Annual certification and federal approval of rates paid to Medicaid health plans and specialty prepaid inpatient health plans as being actuarially sound in accordance with federal requirements	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Annually; immediately upon rate certification and rate approval
1775	Progress in implementing managed care for dual Medicare/Medicaid eligible individuals, upon federal approval of the subject waiver	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Upon waiver approval, quarterly reports
1800	Results of the hospital workgroup established to assist in the development of metrics to determine value, which will be considered by DCH in exploring the establishment of a Medicaid value pool that rewards and incentivizes hospitals providing low-cost and high-quality Medicaid services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Director	April 1, 2015
1820(2)	Recommendation on continuation of state review of Medicaid health plans program requirements that are part of the state program review criteria but are not reviewed by an applicable national accrediting entity	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	No date specified

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1820(5)	Progress on the Department's utilization of applicable national accreditation review criteria to determine compliance with corresponding state requirements for Medicaid health plans that have been reviewed and accredited by a national accrediting entity for health care services	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; State Budget Office	July 1, 2015
1854	Development of a chronic condition health home program for Medicaid enrollees with chronic kidney disease who are starting dialysis, and related metrics	DCH	HAC and SAC Subcommittees on CH	June 1, 2015, if a program is initiated
1861(1)	The efficiency and effectiveness of the current nonemergency transportation system	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	September 30, 2015
1865	Plan and organizational chart for administering and providing oversight of the Department's proposal for integrated care for individuals who are dual Medicare/Medicaid eligible	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	Upon federal approval of the proposal
1866(4)	Funding distribution to those hospitals meeting the criteria established by the Department for services to low-income rural residents	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	April 1, 2015
1870	As required by the Department and prepared by MIDocs graduate medical education consortium; detailing per resident costs for medical training and clinical quality measures, proposing the creation of new residency programs, and including an actionable plan to retain consortium related students post-residency	Consortium	DCH	No date specified
1886	Findings of the workgroup established by the Department of Human Services to determine how the state can maximize Medicaid claims for community-based and outpatient treatment services to foster care children and adjudicated youths who are placed in community-based treatment programs	DCH	HAC and SAC Subcommittees on CH; HFA; SFA; Senate and House Policy Offices; SBO	March 1, 2015
1893(3)	Prepared jointly with the Department of Human Services; exploring whether or not federal Medicaid funds are available for children in need of secure residential treatment, comparing similar services provided by juvenile rehabilitation centers that receive Medicaid funds in other states with those provided in public juvenile detention facilities or private secure residential facilities in Michigan, identifying any barriers to securing Medicaid funds for such services, and making recommendations for future action, if any	DCH	HAC and SAC Subcommittees on CH; HFA; SFA	December 1, 2014
1896(2)	Steps taken and proposed to increase the screening rate for gestational diabetes in the Medicaid program, to reduce the number of women with undiagnosed gestational diabetes giving birth in the Medicaid program, to increase the number of pregnant women with gestational diabetes receiving appropriate medical care in the Medicaid program, and steps taken to improve the health of unborn and newborn children of women diagnosed with gestational diabetes	DCH	Legislature	September 30, 2015

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1897(2)	Report on steps taken and proposed to improve national committee for quality assurance and utilization review accreditation commission measure scores for all forms of diabetes within the Medicaid program	DCH	Legislature	September 30, 2015
CORRECTIONS				<i>Analyst: Robin R. Risko</i>
212	Number of full-time equated positions in pay status by civil service classification, including long-term vacancies	DOC	HAC and SAC Subcommittees on Corrections; Legislative Corrections Ombudsman (LCO); HFA; SFA	Quarterly
216	Out-of-state travel by classified and unclassified employees in previous fiscal year that was funded in whole or in part with appropriations in the budget	DOC	HAC; SAC; LCO; HFA; SFA; State Budget Director	January 1
219(3)	Revenues and expenditures from Special Equipment Fund; listing of projects financed in previous fiscal year, current fiscal year, and projects planned for future fiscal years	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	February 1
220	Estimated GF/GP appropriation lapses by major program area at close of previous fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	November 30
221	Maintain a searchable public website with information on expenditures, vendor payments, number of active employees, and job specifications and wage rates	DOC and DTMB	All interested parties, including the public	Regularly
229	Estimated state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures	DOC and SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on Corrections; HFA; SFA	Within 14 days after release of Executive Budget
231	Maintain, on a publicly accessible website, a scorecard that identifies, tracks, and regularly updates key metrics that are used to monitor and improve the department's performance	DOC	All interested parties, including the public	Regularly
232	Security levels of all prisoners who were classified as past their earliest release dates as of March 1 of the previous fiscal year	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA	October 1
247(2)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	November 1
305	Information on prisoners who committed suicide in previous calendar year	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
401	3-year and 5-year prison population projections, including explanations of methodology and assumptions used	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Concurrent with release of Executive Budget
402(2)	Prisoner re-entry program allocations and expenditures	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1 and quarterly if there are any revisions

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
403(3)	Outcomes of LEAN process, progress in achieving reduction in programming backlog, and plan for implementing efficiency standards identified in LEAN process	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA	One month after completion of LEAN process evaluation
405	Substance abuse testing and treatment program objectives, outcome measures, and results, including program impact on offender success	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
407	Statistical report on court dispositions, prison commitments, prisoner and parole population, and department operations	DOC	To be placed on Internet	June 30
409(3)	Results of workforce development program designed to provide relevant professional development opportunities to prisoners	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA	March 1
412	In required Office of Community Alternatives' report, include information on technical assistance grants, participants served using federal funds, data on residential services, offender disposition data, and total funding allocated and expended	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1 (pursuant to MCL 791.412)
417	Program objectives, outcome measures, and expenditures for county jail reimbursement program, felony drunk driver jail reduction and community treatment program, and any new initiatives to control prison population growth	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
419(1)	Prisoner, parolee, and probation populations and prison capacities by facility	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Weekly via e-mail
419(2)	Prisoner, parolee, and probationer population data; prison net operating capacity; parole board activity; and prisoner intakes, returns, and exits	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Monthly via e-mail
420	Performance data and efforts to improve efficiencies relative to departmental staffing, health care services, food service, prisoner transportation, mental health care services, and pharmaceutical costs	DOC	HAC and SAC Subcommittees on Corrections; House and Senate Judiciary Committees; LCO; HFA; SFA; State Budget Director	March 1
435(3)	Number of new cases accepted, types of cases, case outcomes for completed work	DOC and legal aid offices in Kent and Oakland Counties	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	April 1
436(2)	Strategic recommendations made by workgroup charged with developing and implementing a long-term strategic plan to ease county jail backlog in Genesee County	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	September 30
437(2)	Program performance measurements, number of individuals served and diverted from incarceration, and outcome of participants completing Goodwill Flip the Script program	Goodwill	DOC; HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 30
504(2)	DOC, DCH, MDOT, DHS, and MSF workgroup recommendations on if the state can maximize its services and funding for transportation for low-income, elderly, and disabled individuals through consolidating transportation services	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; HPO; SPO; SBO	March 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
508(2)	Structural integrity and overall facility quality of each correctional facility operated by the department	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA	October 1
509(2)	Results and recommendations of study on Michigan State Industries program, including number of products sold, operating budget, locations, number of prisoners working, and purchasers of products	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA	December 1
511	Strategic plan of the department detailing strategies to decrease recidivism rates, measurable plans to increase rehabilitative function of facilities, metrics to track and ensure prisoner readiness to re-enter society, and actions for providing prisoners with life skills development	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	February 1
601	Complete statewide caseload audit of field agents	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Office	March 1
608	Use of electronic tether monitoring and outcomes for parolees for whom global positioning system (GPS) tether is utilized	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
611	Specified data in individual annual reports for community re-entry, electronic tether, and special alternative to incarceration programs	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
612(4)	Number of parole and probation violators by offense type returned or sent to prison along with education and re-entry program history for these offenders	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Annually
615	Number of prisoners who have received life sentences with possibility of parole and who are currently eligible for parole	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	January 1
802(a)	Prisoner physical and mental health care expenditures itemized by vendor, allocations, and status of payments	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
802(b)	Progress reports on requests for proposals and requests for information pertaining to prisoner physical and mental health care	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Regularly until applicable contract is approved
804(1)	Prisoner health care utilization by facility	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
804(2)	Prisoners receiving off-site inpatient medical care that would have received care within correctional facilities if beds had been available	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
812(1)	List of newly committed prisoners for purposes of determining Medicaid eligibility	DOC	DHS	Monthly
812(2)	Updates on utilization of Medicaid benefits for prisoners	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
816	Pharmaceutical expenditures and prescribing practices, including expenditures on antipsychotic medications and any changes to drug formularies	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	April 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
904	Calculations of per prisoner/per day costs for each prisoner security custody level, including all actual direct and indirect costs for previous fiscal year	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	December 15
907	Assessment of the department's academic and vocational programs, including instructors, prisoner enrollment, and outcomes	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
911	Number of critical incidents that occurred each month in previous calendar year by facility, type, and number and severity of assaults and escape attempts	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
912	Correctional officer-to-prisoner ratios, shift command staff-to-line custody staff ratios, and non-custody institutional staff-to-prisoner ratios for each correctional facility	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
913(2)	Enrollment in sex offender, assaultive offender, violent offender, and Thinking for Change programming, including plans to address any backlogs or waiting lists	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	Quarterly
925	Annual number of prisoners in administrative segregation and annual number of prisoners in administrative segregation who are diagnosed with serious mental illness or developmental disorders	DOC	HAC and SAC Subcommittees on Corrections; LCO; HFA; SFA; State Budget Director	March 1
929(a)	Staff training curriculum used and number of staff receiving training to work with developmental and mental health needs of prisoners less than 18 years of age	DOC	HAC and SAC Subcommittees on Corrections; HFA; SFA; State Budget Director	April 1

EDUCATION

Analyst: Karen Shapiro

206	Electronic copies of state board of education agenda and all supporting documents	MDE	HFA; SFA; State Budget Director	Concurrent with Board notification
214	Out-of-state travel report	MDE	HAC; SAC; HFA; SFA; State Budget Director	January 1 of each year
222	Department scorecard with performance metrics	MDE	Publicly accessible website	Year-round
226	Estimate of total GF/GP appropriation lapses at close of fiscal year by program area	State Budget Office	Chairs of HAC and SAC; HFA; SFA; State Budget Office	November 30 of each year
227	Estimate of state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures for the fiscal years ending September 30, 2014 and September 30, 2015	MDE and State Budget Office	Chairs of HAC and SAC; HAC and SAC Subcommittees on Education ; HFA; SFA	Within 14 days after release of the Executive budget recommendation
233	Notification of evaluation process used to determine that a request for information (RFI) or request for qualification (RFQ) was not necessary prior to issuing a request for proposal for a contract in excess of \$5.0 million	MDE	Department of Technology, Management, and Budget	Prior to issuing the RFP

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
234	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	MDE	HAC and SAC Subcommittees on Education; HFA; SFA; State Budget Director	November 1, 2014
235	Notification of entering into a contract that exceeds \$1.0 million or seeking or amending a federal waiver from No Child Left Behind	MDE	HAC and SAC	Before entering contract or seeking waiver/amendment
236	Report that identifies mandates required of nonpublic schools	MDE	State Budget Director; HAC; SAC Subcommittees on Education; HFA; SFA	April 1, 2015 completion; April 15, 2015 transmission
901	Notification of receipt of grant, funding source, purpose, and amount	MDE	Chairs of HAC and SAC Subcommittees on Education; HFA; SFA; State Budget Director	Within 10 days of receipt of grant
1001	Number of eligible child care providers by type receiving payment for child care services on October 1, 2014	MDE	HAC and SAC Subcommittees on Education; HFA; SFA	November 1, 2014
1003	Report of funding to the Early Childhood Investment Corporation for FY 2013-14 including grant recipients, grant amounts, grant-funded activities, and analysis of each grant recipient's success in addressing the development of a comprehensive system of early childhood services and supports	MDE	HAC and SAC Subcommittees on Education	February 15
1101	Number of students in public schools removed from district who have an individualized education program and the performance results of those students after the change in school governance	MDE	HAC and SAC	Unspecified

ENVIRONMENTAL QUALITY

Analyst: Viola Bay Wild

204(1)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	DEQ	HAC and SAC Subcommittees on Environmental Quality (EQ); HFA; SFA; State Budget Director	November 1, 2014
209	Out-of-state travel expenses	DEQ	HAC and SAC; HFA; SFA; State Budget Director	January 1, 2015
216(1)	Status of environmental cleanup/redevelopment, state cleanup, emergency actions, superfund cleanup, revitalization projects, brownfields, leaking underground storage tanks, contaminated lake/river sediment cleanup projects, refined petroleum product cleanup, environmental protection bond projects; total amount expended	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA; State Budget Director	March 31, 2015
221	End of year GF/GP appropriation lapses by program area	SBO	Chairs of HAC and SAC; HFA; SFA	November 30, 2014
222	Restricted fund balances, projected revenues, and expenditures for FY 2014 and FY 2015	DEQ/SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on EQ; HFA; SFA	14 days after release of Executive budget
223	Number of funded FTE positions; number of employees compensated through each line item	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	Within 15 days after effective date of act

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
225	Expenditures by category, appropriation unit, and vendor; number of employees by job classification; job specifications and wage rates	DEQ/DTMB	Maintain on a searchable public website	As necessary
228	Customer satisfaction evaluation program and public feedback	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	July 1, 2015
229	Expedited permitting program	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	July 1, 2015
231	Scorecard that identifies, tracks, and regularly updates key performance metrics	DEQ	Maintain on a publicly accessible website	As necessary
306(2)	Amount of expenditures and work performed at each Refined Petroleum Cleanup Program site	DEQ	Legislature	Unspecified
401	Aquatic nuisance control program use of funding and number of permit applications processed	DEQ	HAC and SAC Subcommittees on EQ; HFA; SFA	September 30, 2015
402	Comprehensive plan for Water Quality and Use Initiative funding; expenditures made for specific programs from Initiative's general line item, real-time beach monitoring line item, and wetlands line item	DEQ	Chairs of HAC and SAC Subcommittees on EQ; HFA; SFA	September 30, 2015
603	Summary document of each completed asset management plan for any stormwater, asset management, or wastewater grant (SAW) awarded	DEQ	Make available on a publicly accessible website	December 31, 2014
603	Summary of each asset management plan completed that year, the plan's major identified assets, and contact information for local unit of government receiving grant	DEQ	Make available on a publicly accessible website	September 30 th of the year plan was completed

GENERAL GOVERNMENT

Analysts: Ben Gielczyk and Marilyn Peterson

201(3)	Actual payments to local units of government and state spending from state sources if actual amounts differ from estimates	State Budget Director	HAC; SAC	Within 30 days after fiscal year final book closing
206	Detailed listing fiscal year-to-date expenditures; payments to vendors; active employees by job classification; job specifications and wage rates	All state departments	Publicly Available Internet Site	Quarterly
207	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	All state departments	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 1
216	Travel by state employees outside of the state funded in whole or in part with state appropriations	All state departments	HAC; SAC; HFA; SFA; State Budget Director	January 1
219	Performance measures via online scorecard identifying, tracking, and regularly updating key metrics	All state departments	Public	Annually; updated regularly

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
221	Any policy change made to implement a public act affecting the department that took effect during the prior calendar year	All state departments	HAC and SAC Subcommittees on General Government; JCAR; HFA; SFA	April 1
227	Estimated state restricted fund balances, revenues, and expenditures for fiscal years 2014 and 2015	All state departments	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	Within 14 days after release of Executive budget
228	Estimates of total GF/GP appropriation lapses by major program/program areas at the close of the prior fiscal year	State Budget Office	Chairs of HAC and SAC; HFA; SFA;	November 30
229	Efforts and progress made toward achieving savings and efficiencies identified in audit reports	All state departments	Chairs of HAC and SAC; Chairs of committees with jurisdiction over matters relating to audited department; HFA; SFA	Within 6 months of release of audit report
231(2)	Number of filled, full-time equated positions in pay status in prior fiscal year	All state departments	Legislature	February 1
235	Evaluation process used to determine that a Request For Information and Request For Qualification issuance prior to a Request For Proposal was not necessary	All state departments	Department of Technology, Management, and Budget	Prior to issuing a Request For Proposal
320	Work and spending plan for appropriation for sexual assault prosecutions	Attorney General	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	Prior to spending appropriation
402(2)	Local and private funds received and expended on employer training, publication and sale of informational material, various copy costs, subpoena and witness fees, mediation processes, workshop and award program costs, and related staffing costs	Department of Civil Rights	HAC; SAC; HFA; SFA; State Budget Director	Annually
404	Detailed information on operations, subunits, FTEs, complaints, investigations, amounts awarded to claimants, complaint investigation performance	Department of Civil Rights	Chairs of HAC and SAC; HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
405	Notification prior to submitting a report or complaint to the United State Commission on Civil Rights or other federal departments	Department of Civil Rights	HAC; SAC; HFA; SFA; SBO	Prior to submitting report or complaint
621(3)	Number of contracts with certified minority- and women-owned and -operated accounting firms and accounting firms owned and operated by persons with disabilities	Auditor General	HAC and SAC Subcommittees on General Government; State Budget Director	November 1
705(5)	Contributions and grants of money or property received by Department of State to underwrite publications pertaining to Michigan Vehicle Code; expenditures of funds received, revenue from sale of advertising, total advertising transactions	DOS	HAC; SAC; HFA; SFA; State Budget Director	March 1
714	Details on proposal to close or consolidate/relocate branch office to outside its current local unit of government: branch transactions, branch revenue, citizen impact, savings and costs.	DOS	HAC; SAC; legislators representing affected areas	180 days prior to close/consolidation; 60 days prior to relocation

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
716b	Business Application Modernization project: expenditures, original start and end dates, original costs, revisions to dates and costs, penalties paid by contractor to the state.	DOS	HAC; SAC; HFA; SFA; State Budget Director	January 1
717	Gifts/donations/contributions received pertaining to licensing, regulation, or safety.	DOS	HAC; SAC; HFA; SFA; State Budget Director	March 1
809	Increases or decreases of more than \$500,000 to current contracts for software development, hardware acquisition, or quality assurance	DTMB	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on General Government	14 days prior to DTMB finalizing revisions
813(3)	Details on motor vehicle fleet: numbers of vehicles; efforts to reduce expenditures; size of fleet; miles driven; fuel used; state fuel taxes not paid by fleet vehicles; fleet garage operation information; changes to the plan during the fiscal year	DTMB	HAC; SAC; HFA; SFA	Within 60 days after close of fiscal year
813(4)	Notification of additional charges for fuel cost increases exceeding \$3.04 per gallon of gas	DTMB	State agencies	30 days before implementing additional charges
813(6)	Notification of adjustments of spending authorization and motor transport fund interdepartmental grant as necessary to equal fleet expenditures	DTMB	HAC and SAC	Prior to making adjustments
814	Use of funds appropriated for information technology investment projects; descriptions of investments; timeframes for completion; proposed costs; number of employees involved; contracts; other information deemed necessary by DTMB	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Quarterly
815	Use of energy savings performance contracts: list of capital improvement projects over \$500,000 with information on whether included in energy savings performance contract, anticipated cost/savings if included in such contract, rationale if not included	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	February 15, 2015
820	Public website posting of all parcels of real property owned by the state available for purchase	DTMB	Public	Continuous
821	Implementation of office space consolidation plan, including plan updates, use of 2012 appropriation for space consolidation fund, proposed consolidations, related contracts, anticipated savings, savings achieved.	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	February 15
822	List of individual annual salaries for unclassified employees and gubernatorial appointees in each state department/agency	DTMB	Chairs of HAC and SAC Subcommittees on General Government; HFA; SFA	January 1
822d(5)	Revenue and expenditure activity in the Public-Private Partnership Investment Fund, including identification of each public-private partnership, during the preceding fiscal year	DTMB	HAC; SAC; HFA; SFA: SBO	December 31
822f	Fees and rates to be charged to departments and agencies for DTMB services in FY 2015-16; explanations of factors justifying any increases from FY 2014-15.	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	December 31, 2014

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
822h	Feasibility of repurposing One Division Building in Grand Rapids for a new state police crime laboratory	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	January 1, 2015
823(3)	Notification of SBO approval for DTMB to spend revenue from sale of paid advertising	SBO	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 10 days after approval from State Budget Director
824	Funding sources and expenditures for providing spatial information products and technical services to other state departments, local units of government, and other organizations	DTMB	HAC and SAC Subcommittees on General Government	November 30
827(4)	Revenue collected and spent to support and maintain Michigan Public Safety Communications System for preceding six months	DTMB	HAC; SAC; HFA; SFA; State Budget Director	April 15; October 15
828	Amounts appropriated and expended for information technology services and projects by funding source for all departments and agencies during the preceding fiscal year	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
829	Information technology hardware and software life-cycle: analysis and recommendations	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
830	Information technology contract change orders and follow-on contracts greater than \$50,000 and amount of each change order or contract extension	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	December 31
832(1)	Notification of potential or actual penalties assessed by federal government for failure of Michigan Child Support Enforcement System to achieve federal certification	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 30 days of any potential or actual penalties
832(2)	Information on plans to avoid execution of federal penalties assessed for failure of Michigan Child Support Enforcement System to achieve federal certification	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Within 90 days of assessment of potential penalties
833	Notification of adjustments of spending authorization and user fees to ensure that information technology appropriations for DTMB equal appropriations for information technology in departmental budgets	State Budget Director	HAC; SAC	Prior to making the adjustments
862(1)	Status of each planning/construction project financed by State Building Authority or public act	DTMB	HFA; SFA; JCOS; State Budget Director	As considered necessary
862(2)	Various financial details for capital outlay project accounts other than lump sums	DTMB	HFA; SFA; JCOS; State Budget Director	End of fiscal year
862(3)	Account and project information for state agency, university, and community college projects that have planning authorization, but not construction authorization	DTMB	unspecified	End of fiscal year
865(4)	Previous year's revenue and expenditures of site preparation economic development fund; list of economic development sites included in fund	DTMB	HAC; SAC	December 31

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
891	Itemization of litigation fund expenditures by case, purpose, and department involved	DTMB	HAC and SAC Subcommittees on General Government; HFA; SFA	Quarterly
902a	Notification of refunding/restructuring bond sale	Treasury	HAC; SAC; HFA; SFA; State Budget Office	30 days after bond sale
903(3)	Preceding fiscal year agencies/law firms used to collect delinquent taxes/other accounts due the state; amount/cost of collection; other information	Treasury	HAC; SAC; State Budget Director	November 30
904(2)	Performance of each retirement fund's investment portfolio by investment advisor	State Treasurer	HAC; SAC; State Budget Office	Annually
906(1)	Audits performed and audit charges for local units of government, state departments, and state agencies	Treasury	HFA; SFA; State Budget Director	November 30
913(2)	Forward copies of any audit of Senior Citizens' Cooperative Housing Tax Exemption program	Treasury	HAC and SAC Subcommittees on General Government; State Budget Office	When applicable
916	Revenue from sale of information related to unclaimed property lists	Treasury	HAC; SAC; State Budget Director	June 1
917(2)	Amounts appropriated for write-offs and advances for departmental programs	Treasury	HFA; SFA; State Budget Director	November 30
919(2)	Audit firms employed; amount/cost of collection; other data	Treasury	HAC; SAC; State Budget Director	November 30
924(2)	Preceding fiscal year revenue appropriated for principal residence audits and exemptions denied	Treasury	HFA; SFA; State Budget Director	December 31
927	Progress reports concerning personal property tax audits funded; revenue received; audit-related complaints received	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA	Annually
930(2)	Collection services provided to state departments and agencies for the immediately preceding fiscal year; amount collected; cost of collection	Treasury	HFA; SFA; State Budget Director	November 30
931(1)	Treasury fees assessed against each restricted fund and the methodology used for assessment	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	November 30
934(2)	Amount and purpose of expenditures on the Hospital Finance Authority Act, Shared Credit Rating Act, Higher Education Facilities Authority Act, Michigan Public Education Facilities Authority, Michigan Tobacco Settlement Finance Authority Act, Land Bank Fast Track Act, Natural Resources and Protection Act, State Housing Development Authority Act, and the Michigan Finance Authority	Treasury	HAC; SAC; HFA; SFA; State Budget Director	January 31
944	Forward any reports produced by pension plan consultants	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	Annually
952(3)	Citizen's guide and performance dashboard of local finances, including recognition of unfunded liabilities; projected budget report; debt service report	Eligible City, Village, Township, or County	Department of Treasury; make available to public	December 1, or the first day of a payment month

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
952(3)	Detailed guidance for city, village, township, or county to follow to qualify for payment	Treasury	Eligible City, Village, Township, or County; Public Website	October 1
955(2)	Amount each county is authorized to expend from its revenue sharing reserve fund	Treasury	State Budget Director	Annually
956(2)	A listing, by grant recipient, of the date each grant was approved, the amount of the grant, the schedule for disbursement, and a description of the project or projects that will be paid by the grant	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	March 15
958(2)	Status of the Request for Proposal for a statewide online financial accountability reporting system for local government audit data	Treasury	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	March 15
963	Inform retailers that Bridge cards are not to be used for purchase of lottery tickets	Lottery	Lottery Retailers	None specified
973(6)	Receipt/distribution of revenues by local revenue sharing boards	MGCB	HAC; SAC; State Budget Director	September 30
978	Regulatory costs of conducting race dates data	MGCB	HAC and SAC Subcommittees on General Government; HAC and SAC Subcommittees on DARD; HFA; SFA	None Specified
979	Total expenditures related to the licensing and regulating of millionaire parties, steps taken to ensure charities are receiving revenue due, progress on promulgating rules to ensure compliance with Bingo Act, and any enforcement actions taken	MGCB	HAC and SAC Subcommittees on General Government; HAC; SAC; State Budget Office	April 15
980	Status of MSHDA's housing production goals under all financing programs established or administered by MSHDA	MSHDA	HAC and SAC Subcommittees on General Government; State Budget Office	Annually
981	Status of loans entered into by the Michigan Broadband Development Authority	MSHDA	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	December 1
986	A detailed listing of revenue generating activities that would mitigate or eliminate the need for state GF/GP appropriations to support operations; a listing of barriers to implementation of the revenue generating activities; a timeline for implementing the revenue generating activities	Land Bank Fast Track Authority	HAC and SAC Subcommittees on General Government; HAC; SAC; HFA; SFA; State Budget Office	February 15
990(3)	Report of findings by joint task force (appointed by MSHDA, DHS, and DCH) to review housing rehabilitation, energy and weatherization, and hazard abatement program policies and make recommendations regarding integrating and coordinating project delivery	Joint Task Force appointed by MSHDA, DHS, and DCH	HAC and SAC Subcommittees on General Government; HFA; SFA; House Policy Offices; Senate Policy Offices	March 1
1005	Expenditures and revenues by source received from the use of the "Pure Michigan" and all other copyrighted slogans and images	MSF	HAC; SAC; HFA; SFA; SBO	June 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1007(1)	Activities of MEDC or MSF related to all grants, loans, and investment programs financed from using investment, Indian gaming revenue, or other revenues; activities covered by report are listed in boilerplate	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	February 15
1007(2)	Performance metrics for the Michigan Business Development Program, Community Revitalization Program, and Film Incentives	MSF	HAC and SAC Subcommittees on General Government; HAC; SAC; HFA; SFA; State Budget Office	February 15
1010	Listing of revenues, by fund source, to the Jobs for Michigan Investment Fund; listing of expenditures, by project, from the Jobs for Michigan Investment Fund; a fiscal year-end balance of the Jobs for Michigan Investment Fund	MSF	HAC and SAC Subcommittees on General Government; HAC; SAC; HFA; SFA; State Budget Office	February 15
1014(2)	Status report on Michigan Core Communities Fund, including awards made from fund	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	February 15
1020	Amount and source of federal pass-through funds to local institutions and governments	MSF	HAC Subcommittee on General Government; SAC Subcommittee on Economic Development; HFA; SFA; State Budget Office	10 business days after receiving funds
1031	Spending plan for the line items for innovation and entrepreneurship and business attraction and community revitalization	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	April 15; if changed after April 15, within 10 business days
1032	Status of film incentives; number of contracts signed, expenditures qualifying for credits, estimated value of credits, number of loans made, interest rates on loans, loan amounts, estimated interest earnings from loans, any spending activities from film incentive funds appropriated, and number of jobs created	Michigan Film Office	HAC and SAC Subcommittees on General Government; HFA; SFA	March 1
1033	Status of film incentives approved under 29h of the MSF Act to include direct and indirect economic impacts, direct and indirect job creation, direct and indirect private investment, and name of each eligible production company including the amount of each incentive	Michigan Film Office	Chairs of HAC and SAC Subcommittees on General Government; HFA; SFA	Not later than 30 days following the end of each quarter of the fiscal year
1034(1)	Dashboard of indicators to measure effectiveness of the business incubator and accelerator programs using data from immediately preceding fiscal year	Recipients of Business Incubator and Accelerator Funds	Michigan Strategic Fund for transmittal to HAC and SAC Subcommittees on General Government; HAC; SAC; State Budget Office	March 1
1035(1)(a)	Proposed application criteria, instructions, and forms for use by eligible applicants for arts and cultural grants	MSF	Eligible Applicants	October 1
1035(1)(d)	List of all grant recipients and the total award given to each recipient, sorted by county	Michigan Council for Arts and Cultural Affairs	Each member of Legislature; HFA; SFA	1 business day after award announcements
1037(3)	Notification of intent to exercise authority as fiduciary responsible for maintenance of the public's financial and policy interests relative to state-financed construction projects	State Budget Director	HAC; SAC; HFA; SFA; MSF	Within 10 days of exercising authority

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1039	Status of the skilled trades training program	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	February 15
1039b (d)	Skilled trades program goals and detailed guidance for prospective participants to follow to qualify	MSF	Publicly Available Internet Site; Notification of Changes to HAC and SAC Subcommittees on General Government; HAC; SAC; HFA; SFA; State Budget Office	October 1; 14 days prior to finalization of any change
1040	Appropriation and expenditure reporting system; financial transaction reporting	MSF	Michigan Administrative Information Network	Timely manner
1042	Business attraction and community revitalization funds considered appropriated, pre-encumbered, encumbered, and expended; any funds that have lapsed back	MSF	HAC and SAC Subcommittees on General Government; HAC; SAC; HFA; SFA; State Budget Office	Quarterly
1044	Detailed guidance for applicants to follow regarding competitive grant program for restoration and preservation projects in historically designated neighborhoods	MSF	Publicly Available Internet Site	October 1
1050(1)	Activities Classification Structure Data Book	MSF	None specified	March 1
1050(2)	Compile information received from community colleges on North American Indian tuition waivers granted	MSF	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	March 1
1050(3)	Compile information received from community colleges on the number and types of associate degrees and other certificates awarded during the previous fiscal year	MSF	HAC and SAC Subcommittees on Community Colleges; HFA; SFA; State Budget Director	March 1
1050(4)	Activities Classification Structure Data Book; information received on North American Indian tuition waivers granted; information received on community college associate degrees and other certificates	MSF	Publicly Available Internet Site	None specified
1052(6)	Notification of exercising authority and fiduciary responsibility associated with the maintenance of the public's financial and policy interests relative to state-financed construction projects	State Budget Director	HAC; SAC; HFA; SFA	Within 10 days of exercising authority
1052(8)	Fund awards, evaluation criteria used to award funding, and amount of funding awarded to each recipient	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	April 15
1058(2)	DOC, DCH, MDOT, DHS, and MSF workgroup recommendations on maximizing low-income, elderly, and disabled transportation consolidation	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; House Policy Offices; Senate Policy Offices; State Budget Office	March 1
1063(2)	Amount by fiscal year of federal Workforce Investment Act funds appropriated from prior fiscal year balances	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Office	January 15
1068	Status of workforce training programs	MSF	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	February 1

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
1069(3)	Announcement of the Michigan GED-to-School program, minimum standards for GED preparation program approval, and approval procedures	Workforce Development Agency (WDA)	Publicly Available Internet Site	January 1
1069(4)	Estimate of the full-year cost of the program	WDA	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	April 1
1069(5)	Utilization of the GED incentive program, including numbers of GED certifications issued by location, year-to-date expenditures, and numbers of participants	WDA	HAC and SAC Subcommittees on General Government; HFA; SFA; State Budget Director	September 30
1070(2)	Workgroup recommendation on how state can align the spending on Michigan Works! job readiness programs with declining family assistance program caseloads	MSF/WDA	HAC and SAC Subcommittees on General Government; HFA; SFA; House Policy Offices; Senate Policy Offices; State Budget Office	March 1
1103	Status of construction projects and financing associated with State Building Authority (SBA) bonds as of September 30 of each year	State Building Authority	HFA; SFA; JCOS	October 15 or not more than 30 days after bond issue

HIGHER EDUCATION

<i>Analyst: Kyle I. Jen</i>

241(2)	Higher Education Institutional Data Inventory (HEIDI) data submission	Public universities	State Budget Director	October/November/December 15, 2014
245	Various financial, compensation, campus security, academic, and transfer policy information	Public universities	University websites	Updated 30 days after university budget adopted or after revision to budget
245(6)	Opportunities for high school students to earn college credit	Public universities	Center for Educational Performance and Information; university websites	November 15, 2014
251(2)	Additional funds needed to establish \$575 maximum award for State Competitive Scholarship (if funds appropriated are insufficient)	Department of Treasury	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	Immediately upon determination
252(3)	Additional funds needed to establish \$1,512 maximum award for Tuition Grant (if funds appropriated are insufficient), or projected balance with \$1,512 award amount	Department of Treasury	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	Immediately upon determination
252(3)	Status of and adjustments to Tuition Grant award commitments	Department of Treasury	HFA; SFA; State Budget Director	February 28, 2015
252(8)	Student performance measures for Tuition Grant and Pell Grant recipients	Independent colleges and universities	Department of Treasury	August 31, 2015
258	Award information for student financial aid programs	Department of Treasury	Publicly available website	February 15, 2015
262a	Policies developed for reviewing required textbook and course materials	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 1, 2015

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
263a	Expenditures, metric goals, and program review for MSU AgBioResearch and Extension	Michigan State University	HAC and SAC Subcommittees on Higher Education and DARD; HSC and SSC on Agriculture; HFA; SFA; State Budget Director	September 30, 2014
265	Certification that tuition/fee rate actions satisfy tuition restraint requirements	Public universities	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	August 31, 2014
265a(1)	Certifications to quality for performance funding: reverse transfer agreements, dual enrollment policy, Michigan Transfer Network	Public universities	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	August 31, 2014
265a(3)	Any performance funding amounts forfeited and reappropriated	State Budget Director	HAC and SAC Subcommittees on Higher Education; HFA; SFA	September 17, 2014
267	Resident undergraduate tuition/fees and any revisions to tuition/fee charges	Public universities	HEIDI	August 31, 2014 (or within 15 days of any revisions)
268	North American Indian Tuition Waivers	Department of Civil Rights	State Budget Director; HAC and SAC Subcommittees on Higher Education; HFA; SFA	February 15, 2015
272a	Rejection of transfer credits by the university in the prior year	Public Universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	February 15, 2015
273	Efforts to accommodate sincerely held religious beliefs of students enrolled in accredited counseling degree programs (report requirement included in statement of legislative intent)	Public universities	HAC; SAC; HFA; SFA; State Budget Director	October 15, 2014
274	Human embryonic stem cell derivation (report requirement included in statement of legislative intent)	Organizations that conduct such derivation	DCH Director	December 1, 2014
274a(2)	Health insurance benefits provided to unmarried adult co-residents of university employees (report requirement included in statement of legislative intent)	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	December 1, 2014
275(1)	Participation in Yellow Ribbon GI Education Enhancement Program	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; Presidents Council	October 1, 2014 (or if leaving program)
275(2)	Services provided specifically to veterans and active duty military personnel	Public universities	HAC and SAC Subcommittees on Higher Education; HFA; SFA; DMVA	October 1, 2014
282	King-Chavez-Parks (KCP) grant expenditures	KCP grant recipients	Workforce Development Agency	April 15, 2015
283(1)	Academic status of students from each high school	Public universities	Michigan high schools	Unspecified
283(2)	Use of information received under section 283(1)	Michigan high schools	Public universities	Unspecified
284	Academic status of community college transfer students	Public universities	Community colleges	Unspecified
289(1)	Audit of HEIDI data	Auditor General	HAC; SAC; State Budget Director	July 1, 2015 (if audit takes place)

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
290	New and discontinued degree programs	Presidents Council	HAC and SAC Subcommittees on Higher Education; HFA; SFA; State Budget Director	March 1, 2015
HUMAN SERVICES				<i>Analyst: Kevin Koorstra</i>
206(1)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; State Budget Director	November 1, 2014
214	Full-time equivalent (FTE) positions in pay status by type of staff	DHS	None specified	Bimonthly
215	Notice if legislative objective in DHS budget or Social Welfare Act cannot be implemented because of conflicts with federal regulations	DHS	HAC; SAC; HFA; SFA; HPO; SPO; State Budget Director	None specified
217	Out-of-state travel occurrence and cost	DHS	HAC; SAC; HFA; SFA; State Budget Director	January 1, 2015
219	Fiscal year-to-date expenditures by category, appropriation unit and vendor; number of employees by job classification; and job specifications and wage rates	DHS; DTMB	Maintain on publically accessible website	None specified
221(2)	Local and private revenue to be carried forward for closing fiscal year	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	October 30, 2014
222(1)	DHS policy changes	DHS	Chairs of HAC and SAC Subcommittees on DHS	30 days before implementation
222(3)	Specific policy changes made to implement public acts affecting DHS that took effect during the prior calendar year	DHS	HAC and SAC Subcommittees on DHS; JCAR; HFA; SFA	April 1, 2015
226	Results of Request for Information or Request for Qualification for new services, program, or concepts in excess of \$1.0 million	DHS	Legislature	Prior to approval of new contract
227(2)	Workgroup findings on maximizing low-income, elderly, and disabled transportation consolidation	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
229(2)	Workgroup recommendations to align Temporary Assistance for Needy Families (TANF) program funding to Michigan Works! and declining family independence program caseloads	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
240	Notice of changes to child welfare master contract	DHS	HAC; SAC; HFA; SFA	30 days before changes take effect
265	Estimated fund balances, projected revenue, and expenditures for state restricted funds	DHS; SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA	14 days after Governor submits budget for ensuing fiscal year
274(1)	Spending and revenue for capped federal funds, including TANF, Social Services Block Grant, Title IV-B, and Low-income Home Energy Assistance Program	DHS; SBO	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	The day Governor submits the budget for the ensuing fiscal year

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
274(2)	Efforts to identify additional TANF Maintenance of Effort (MOE) sources	DHS	None specified	February 15, 2015
275(2)	Savings realized to offset negative appropriation line item for staffing reductions	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Monthly
279(2)	Measurable performance indicators, outcomes, and assessments of services provided by DHS	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 1, 2015
291(2)	Number of new employees of DHS, contractors, and subcontractors found to not be legally present in the United States through E-Verify	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2015
296	Estimates of GF/GP lapses by program area for prior fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	November 30, 2014
298	Supervisor-to-staff ratio by department division and subdivision	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2015
299	DHS scorecard that identifies, tracks, and regularly updates key performance metrics	DHS	Maintain on publically accessible website	None specified
307(4)	2-1-1 system performance including call volume and unmet needs	Michigan 2-1-1	HSC and SSC on Human Services and Telecommunications; DHS	None specified
401(2)	Customer and system outcomes and performance measures for independent living services	Michigan Centers for Independent Living	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
403(2)	Changes in administration costs, services delivery plans, reorganization plans, integration with other services, expenditures, and program success rates of Michigan Rehabilitation Services	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	November 1, 2014, February 1, 2015, May 1, 2015, and August 1, 2015
407	Notification if less than \$11.1 million in federal funding is available for swift and sure probation program expansion	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	Within 30 days of determination
420(2)	Efficacy of contract to provide support and services to prosecutors, adult protective services, and criminal justice system for elder abuse and financial exploitation	Prosecuting Attorneys Association of Michigan	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
424	Number of households served, impact on household income, employment status of recipient, and number of vehicles awarded through purchase and donation through workers on wheels program	Selected Contractor	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	January 1, 2015
425(2)	Total number of car repair payments, number of payments for car repairs that exceed \$500, number of payments for car repairs that cost exactly \$500, and number of payments for car repairs that cost exactly \$900	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	November 30, 2014
501(2)	Steps taken to achieve goal of not more than 27% of foster children in DHS foster care for 24 months or more and current percentage of foster children in foster care for 24 months or more		HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
503(3)	Full cost analysis of the performance-based child welfare funding model	DHS	HAC and SAC Subcommittees on DHS	September 30, 2015
503(7)	Status of performance-based child welfare contracting model	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Quarterly
505	Number or Juvenile justice youth served within each system, type of placement, performance outcomes, and financial costs or savings	DHS; Wayne County	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2015
506	Number of foster children under DHS supervision that do and do not experience a break in Medicaid coverage	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2015
509(2)	Results of secondary trauma training pilot program and cost estimate to implement statewide for all new field staff	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
511	Number and percentage of foster care youth who received timely health examinations after entry into foster care and who received a required mental health examination after entry into foster care	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Quarterly
513(3)	Number of children currently placed in out-of-state residential facilities, costs of these placements, and list of placements arranged by county	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Court Administrative Office	Quarterly
513(4)	Current per diem costs of each residential care provider that has an established state rate	DHS	None specified	February 15, 2015
513(6)	Efforts to accomplish legislative intent to identify data needed to calculate recidivism rates for residential facilities	DHS	Legislature	March 1, 2015
514	Child protective services statistical information and information on policy changes	DHS	Legislature; HPO; SPO; State Budget Director	January 1, 2015
515(1)	Written notification of Kent County foster care case transfer to private child welfare agencies	DHS	Chairs of HAC and SAC Subcommittees on DHS	10 days after case transfer
515(3)	Update on the privatization of child welfare services in Kent County including costs or savings, gaps in funding, program successes, and challenges and barriers to successful implementation	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2015
522(2)	Number of foster care youth who received scholarships through the fostering futures scholarship program, amount of each scholarship, and total amount spent on scholarships	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2015
523(1)	Family preservation programs including average cost, performance indicators, desired outcomes, results, and innovations	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2015
532(1)	Findings of annual licensing review of child placing agencies and child caring institutions	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	January 15, 2015
533(2)	Status of implementation and operation of making payments to child welfare providers within 30 days	DHS	None specified	February 15, 2015

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
534	Implementation of Statewide Automated Child Welfare Information System	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	November 1, 2014
556(1)	Number of complaints filed by adoptive parents of not being notified of DHS adopting a child with special needs and number and total cost of cases that received a new or revised determination of care rate		HAC and SAC Subcommittees on DHS; HFA; SFA; SBO	December 1, 2014
558	Child welfare training institute programs and courses provided and annual cost for each program or course	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
559(2)	Number of cases served and number of cases in which the program prevented an out-of-home placement	Adoptive Family Support Network	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
563	Number and percentage of DHS employees who had a satisfactory or unsatisfactory performance evaluation	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
567(2)	Percentage of medical passports properly filled out, percentage of medical passports transferred within 2 weeks from date of placement, percentage of school records transferred within 2 weeks from date of placement	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
583	Number and percentage of foster parents that drop out and reasons for leaving program, number and percentage of retained foster parents, and how those figures compare to prior fiscal years	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 1, 2015
587(2)	In-home juvenile justice program expansion and expenditures	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2015
588(1)	Reports from court-appointed settlement monitor, without revision	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; SBO	Concurrent with public release
588(2)	Number of children enrolled in guardianship assistance program and Number of children enrolled in children with serious emotional disturbance waiver program	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; SBO	Quarterly
589(2)	Number of foster care cases administered by DHS and by private providers	DHS	None specified	Monthly
592(2)	Workgroup findings assessing feasibility of reorganizing all child welfare and juvenile justice functions into an autonomous agency	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
603(2)	Workgroup findings on community-based and outpatient services for foster care and adjudicated youth	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
609	Notification of any proposed reduction to state supplementation level for personal care/adult foster care and home for the aged	DHS	Legislature	At least 30 days before proposed reduction
617	Number and percentage of public assistance recipients no longer eligible for assistance because of their status on Law Enforcement Information Network (LEIN)	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2015

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
620(2)	Average Medicaid eligibility and medical review team standard of promptness achieved statewide and at each local office	DHS	HSC and SSC on Human Services; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	November 1, 2014, February 1, 2015, May 1, 2015, and August 1, 2015
655	Low-income Home Energy Assistance Program spending plan	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	14 days after State Budget Office approval
672(1)	Efforts to reduce inappropriate use of electronic benefit transfer (EBT) cards; number of recipients and retailers who inappropriately used EBT cards; and status of each case	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2015
677(2)	Current percentage of Family Independence Program (FIP) cases involved in Partnership Accountability Training Hope (PATH) employment activities and current percentage estimate of FIP cases that meet federal work participation requirements	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	Monthly
677(3)	Number and percentage of employed FIP recipients, average and range of wages, and when data are available, number and percentage who remain employed for 6 months or more	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	Quarterly
687(1)	Number of applications received, approved, denied, and pending and number of cases closed statewide and for each county by program type	DHS	DHS website	November 1, 2014, February 1, 2015, May 1, 2015, and August 1, 2015
687(3)	Number of FIP applicants who met and did not meet 21-day assessment period requirement; number of FIP cases sanctioned because of truancy policy, lifetime limits, and other sanctions; and number of children ages 0-5 living in FIP-sanctioned households	DHS	DHS website	November 1, 2014, February 1, 2015, May 1, 2015, and August 1, 2015
687(4)	Notification when information required by Section 687(1) on applications and case closure data and 687(3) on FIP case sanctions and case closures are available on DHS website	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	None specified
695(2)	Annual report from multicultural integration contractors including services provided, client base, information on wraparound services, and expenditures	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; SBO	None specified
702(2)	Copy of the waiver request to expand Medicaid coverage to children in secure residential facilities	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	December 15, 2014
702(3)	Status of the waiver request to expand Medicaid coverage to children in secure residential facilities	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	March 1, 2015
708(2)	Number of counties that fail to submit child care fund spending plan by October 1 and number of spending plans not approved by December 15	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	February 15, 2015
711	Behavioral health study of youth at juvenile justice facilities	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; State Budget Director	June 30, 2015 (unless provided in the previous fiscal year)

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
719	Notification of change in status of state juvenile justice facilities	DHS	Legislature	30 days prior to any change
751(1)	Accounting structure and associated business objects scripts to identify Healthy Michigan Plan expenditures	DHS	HFA; SFA; SBO	October 1, 2014
751(2)	Healthy Michigan Plan call center call volume, percent of calls resolved by the call center, percent of calls transferred, and number of Medicaid applications completed by call center	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	Quarterly
910(2)	Notification of adjustments to fund sources for legal support contracts related to escheated child support collections	DHS	Chairs of HAC and SAC Subcommittees on DHS; HFA; SFA	Within 15 days of the authorization adjustment
1105	The number of homes, value of each home, whether a single-family or multifamily home, square footage of each home weatherized, and percent of homes that were renter-occupied	DHS	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO; SBO	February 15, 2015
1106(2)	Joint task force findings and recommendations to integrate and coordinate housing rehabilitation, energy and weatherization, and hazard abatement	Joint task force	Chairs of HAC and SAC Subcommittees on DHS; Chairs of HAC and SAC Subcommittees on DCH; Chairs of HAC and SAC Subcommittees on MSHDA; HFA; SFA; HPO; SPO	March 1, 2015
1108(2)	Number of children and families served, services provided, and performance objectives identified through School Success Partnership Program	Northeast Michigan Community Services Agency	DHS; HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	January 31, 2015 and June 30, 2015
1202(2)	Amount expended, how spent, current status of projects, and any cost overruns to restore and renovate building where Center for Hope is located	Flint Catholic Charities Center for Hope	HAC and SAC Subcommittees on DHS; HFA; SFA; SBO	March 1, 2015
1205(2)	Outcome and performance measures of the Michigan Reading Corps	Michigan Reading Corps	HAC and SAC Subcommittees on DHS; HFA; SFA; HPO; SPO	March 1, 2015

INSURANCE AND FINANCIAL SERVICES

Analyst: Paul Holland

205(1)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	DIFS	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	November 1
216	Estimate the total amount of GF/GP appropriation lapses by major program area at close of preceding fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	November 30
218	Out-of-state travel dates and expenses for state employees during the preceding fiscal year that was funded through the DIFS budget	DIFS	HAC; SAC; HFA; SFA; State Budget Director	January 1
219	Amount of office space paid for during the preceding year, amount actually utilized during the preceding year, estimated amount that will be utilized during the current and subsequent years	DIFS	HAC and SAC Subcommittees on LARA; HFA; SFA	April 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
229	Department scorecard identifying, tracking, and updating key metrics to monitor and improve performance	DIFS	Publically accessible website	Continuous
231	Fiscal year-to-date expenditure, vendor, and state employment data	DIFS and DTMB	Searchable website accessible by public	Continuous
234	Estimate state restricted fund revenues, expenditures, and balances for the current and subsequent fiscal years	DIFS and SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA	Within 14 days after release of executive budget recommendation
240(2)	Maximum number of filled, full-time equated positions in pay status by line item during the last pay period of each quarter of the preceding fiscal year and list all funded, full-time equated positions by position title	DIFS	Legislature	February 1
245	Accounting structures relevant to and Business Objects scripts and reports associated with the administrative costs of the Healthy Michigan Plan	LARA and DCH	HFA; SFA; SBO	October 1
310(1)	Amounts expended and number of FTEs utilized to support economic development of the insurance or financial industries during preceding fiscal year, also detailed 2-year plan for future activities to support economic development of the insurance or financial industries	DIFS	HAC and SAC Subcommittees on LARA; HFA; SFA	February 1
802	Number of claims for autism coverage reimbursement approved within each county, amount expended for reimbursement for each carrier, and the average age of patients receiving diagnosis or treatment	DIFS	HAC; SAC; HFA; SFA; State Budget Director	October 31, 2015

JUDICIARY*Analyst: Robin R. Risko*

209(4)	Status of implementation of data exchange that tracks statistical and demographic data on juveniles referred to family division of circuit court, if funding is made available for project	State Court Administrative Office (SCAO)	HAC and SAC Subcommittees on Judiciary; HFA; SFA; HPO; SPO; SBO	March 1
215	Out-of-state travel by classified and unclassified employees in previous fiscal year that was funded in whole or in part with appropriations in the budget	SCAO	HAC; SAC; HFA; SFA; State Budget Director	January 1
219	Estimated GF/GP appropriation lapses by major program area at close of previous fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	November 30
221	Develop, post, and maintain, on a publicly accessible Internet site, all expenditures made by the judicial branch within the fiscal year	Judicial branch	All interested parties, including the public	Regularly
222	Estimated state restricted fund balances, state restricted fund projected revenues, and state restricted fund expenditures	Judicial branch and SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on Judiciary; HFA; SFA	Within 14 days after release of Executive Budget

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
223	Maintain, on a publicly accessible website, a scorecard that identifies, tracks, and regularly updates key metrics that are used to monitor and improve the judiciary's performance	Judiciary	All interested parties, including the public	Regularly
225(2)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	Judiciary	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	November 1
309	Update on the status of mental health courts	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1
310	Review of the performance of drug court programs, including impact on recidivism, substance abuse, and reducing prison admissions	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1
312	Statistical report regarding implementation of Parental Rights Restoration Act as it pertains to minors seeking court-issued waivers of parental consent	State Court Administrator	None specified	None specified
320(2)	Courts receiving funding under Swift and Sure Sanctions program, including number of offenders participating, criminal history of offenders, recidivism rates, and parameters of program	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	April 1
321	Summarize costs of maintaining website; provide statistics on number of people visiting website; provide information on content usage, form completion, and user feedback	SCAO	HAC and SAC Subcommittees on Judiciary; HFA; SFA; State Budget Director	March 1
323	Listing of out-of-state placements of juveniles by each court	SCAO	Courts	Quarterly
323	Listing of per diem costs of public and private residential care facilities located or doing business in the state and recidivism data for each facility	SCAO	Judges hearing juvenile matters	Annually

LICENSING AND REGULATORY AFFAIRS

Analyst: Paul Holland

205(1)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	November 1
216	Estimate the total amount of GF/GP appropriation lapses by major program area at close of preceding fiscal year	SBO	Chairs of HAC and SAC; HFA; SFA	November 30
218	Out-of-state travel dates and expenses for state employees during the preceding fiscal year that was funded through the LARA budget	LARA	HAC; SAC; HFA; SFA; State Budget Director	January 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
219	Amount of office space paid for during the preceding year, amount actually utilized during the preceding year, estimated amount that will be utilized during the current and subsequent years	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	April 1
220	Carryforward of federal pass-through funds to local institutions and governments not requiring additional state match	LARA	Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	Within 14 days after receipt of funds
225	Receipt of private grant funding	LARA	Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	Within 10 days after receipt of grant
229	Department scorecard identifying, tracking, and updating key metrics to monitor and improve performance	LARA	Publically accessible website	Continuous
231	Fiscal year-to-date expenditure, vendor, and state employment data	LARA and DTMB	Searchable website accessible by public	Continuous
234	Estimate state restricted fund revenues, expenditures, and balances for the current and subsequent fiscal years	LARA and SBO	Chairs of HAC and SAC; Chairs of HAC and SAC Subcommittees on LARA; HFA; SFA	Within 14 days after release of executive budget recommendation
240(2)	Maximum number of filled, full-time equated positions in pay status by line item during the last pay period of each quarter of the preceding fiscal year and list all funded, full-time equated positions by position title	LARA	Legislature	February 1
241(5)	Identify special events sponsored by LARA, amount of revenue generated by registration fees, amount expended for sponsorship costs, and any balance carried forward	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	November 15
243(1)	Identify state departments participating in the Reinventing Performance in Michigan program, whether memorandums of understanding (MOUs) have been established, and amount of funding under MOUs	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	March 1
245	Accounting structures relevant to and Business Objects scripts and reports associated with the administrative costs of the Healthy Michigan Plan	LARA and DCH	HFA; SFA; SBO	October 1
248	Revenue, expenditure, application, timeliness, examination, complaint, investigation, enforcement, adjudication, and other statistical data for regulatory products provided by agencies within LARA during the preceding fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	March 1
503	Number of veterans receiving regulatory fee exemptions, amount of revenue lost from exemptions and costs of regulating veterans during preceding fiscal year, estimated amount of revenue lost from exemptions in future fiscal years	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	February 15
505(2)	Revenues, expenditures, and balance of the Homeowner Construction Lien Recover Fund as of the end of the previous fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	April 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
506(1)	Nursing facility complaints, timeliness of investigations, substantiation of allegations, frequently cited complaint deficiencies, cause of deficiencies, whether more education and training is needed	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director; public	April 1
507(1)	Number and timeliness of initial and renewal applications, approvals, issuances, and data on fees collected and administrative costs under the Medical Marihuana Act	LARA	HAC; SAC; HFA; SFA; State Budget Director	January 1
509	Updated regulatory fee schedule based on the previously recommended fee schedule	Bureau of Health Care Services	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	February 1
511	Amounts of reimbursements to each local unit of government for delegated fireworks safety inspections during the preceding fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	February 1
513(2)	Amount of false final inspection appointment fee, the number of fees assessed, reductions in work performed resultant from the fee, and recommendations for the Legislature	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	September 30
701	Funds in excess of appropriation available to Unemployment Insurance Agency from federal Department of Labor	LARA	HAC and SAC Subcommittees on LARA; State Budget Director	Prior to expenditure of funds
702	Summary of expenditures and activities completed and anticipated on the UIA integrated information technology system	Unemployment Insurance Agency (UIA)	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	Quarterly
703	Percentage of claimants approved to receive unemployment benefits through the internet Michigan Web Account Manager (MiWAM) system	LARA	HAC; SAC; HFA; SFA; State Budget Director	Quarterly
706(1)	Budget for libraries supporting expenditures for services directly serving the blind and persons with disabilities	Regional and subregional libraries	LARA	Prior to release of funds
801	Information about the activities, performance, and finances of the Small Claims Division and Entire Tribunal for the preceding fiscal year	Michigan Tax Tribunal	HAC and SAC Subcommittees on LARA; HFA; SFA; SBO	November 1
901(2)	Ability and recent activities of and costs for local units in responding to fire situations at state-owned facilities in its jurisdiction as well as its use of fire protection grants	Cities, villages, and townships with state-owned facilities	LARA	January 1
901(3)	Summary of local submissions pursuant to Sec. 301(2) reporting requirement	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	March 31
902(1)	Number of medical marihuana registry identification cards issued or renewed for patients residing in each county during previous fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	January 31
902(3)	How Medical Marihuana Operation and Oversight Grants were expended by county law enforcement offices (including expenditures by municipal law enforcement agencies, if applicable)	County law enforcement offices	LARA	September 15

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
902(3)	The amounts of Medical Marihuana Operation and Oversight Grants awarded to each county law enforcement office and the reported uses of the grants during preceding fiscal year	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA; State Budget Director	October 15, 2015
903(3)	Amount of payments to each county under the distribution formula in the Firefighters Training Council Act of 1966, amount of payments to each county approved by the Firefighter Training Council, amount of payments actually expended within each county, description of any other expenditures made by the Council, and the amount of lapsed payments	LARA	HAC and SAC Subcommittees on LARA; HFA; SFA	February 1
1001(5)	Expenditure of any portion of the \$7.0 million appropriated for the Delphi Corporation Workers' Compensation Payment Fund	LARA	Chairs of HAC and SAC; HFA; SFA; State Budget Director	Annually
MILITARY AND VETERANS AFFAIRS				<i>Analyst: Mark Wolf</i>
207	Searchable website providing data on expenditures, payments to vendors, number of active employees, employee job specification and wage rates	DMVA	General public	Ongoing
218	Travel by state employees outside of the state funded in whole or in part with state appropriations	DMVA	HAC; SAC; HFA; SFA; State Budget Director	January 1
219(1)	Major work projects; department's financial status; efficiencies and management of funds; performance against metrics cited in the article; a summary of fund shifts that have occurred between items listed in the schedule of programs; and number of active employees by job classification and program.	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
219(2)	Corrective action plan for budget act requirements that have not been met	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Within 30 days of quarterly report plus monthly status updates
228	Estimates of total GF/GP appropriation lapses by major program/ program areas at the close of the prior fiscal year	SBO	Chairs of HAC and SAC; HAC and SAC Subcommittees on MVA; HFA; SFA;	November 30
229	Estimated state restricted fund balances, revenues, and expenditures for fiscal years 2014 and 2015	DMVA/SBO	Chairs of HAC and SAC; HAC and SAC Subcommittees on MVA; HFA; SFA; State Budget Director	Within 14 days after release of Executive budget
230	Website that identifies, tracks, and updates performance metrics	MSP	General public	Ongoing
233	Intent to sell department property	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	60 days prior to public announcement
300(2)	When requesting an additional unclassified employee position or any substantive change to the duties of an existing position	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA	30 days prior to submitting requests

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
302(4)	Status and activities of armories, including armory closings	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
302(6)	Assessment of armory grounds and facilities to support manpower, unit training, and operations; recommendations on placement of new armories, consolidation/replacement of armories, potential changes to unit assignments; recommendations to facilitate family support at armories during deployment; feasibility on the shared use of armories; and an investment strategy to improve armory conditions	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	December 1
304(5)	Apportioned and assigned strength of the Michigan Army and Air National Guard; recruiting, retention, and attrition data, including measurement against stated performance goals, for the Michigan Army and Air National Guard	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
307(4)	Michigan Youth Challenge Academy enrollment	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
307(5)	Increase in the grade level equivalent scores on the Test of Adult Basic Education (TABE) for graduates of the Michigan Youth Challenge Academy	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
308(2)	Military Family Relief Fund: revenues, expenditures, and fund balance	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
308(3)	Military Family Relief Fund: Applications for assistance	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
310(3)	Michigan National Guard Tuition Assistance Program: number of program participants, recruitment and enlistment data, strength data	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(1)	Michigan Veterans Affairs Agency (MVAA) outreach efforts – percentage of veterans to whom benefit eligibility information is communicated	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(1)	Number of requests for copies of military discharge documents (form DD-214)	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(1)	Number of medical records and military discharge documents digitized	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(1)	MVAA performance on the performance measures, outcomes, and initiatives stated in the MVAA strategic plan	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(1)	Estimated Michigan homeless veterans' population; summary of activities developed through the community assessment pilot project aimed at preventing the incidence of, and minimizing the risk factors for, homelessness among veterans	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	April 1

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS				
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
400(3)	MVAA veterans claims assistance: number of benefit claims, by type, submitted to the U.S. Department of Veterans Affairs; percentage of claims considered to be "fully-developed"	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(4)	Number and percentage of county veterans counselors (CVCs) trained by the MVAA	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(4)	CVC claims assistance: number of benefit claims, by type, submitted to the U.S. Department of Veterans Affairs; percentage of claims considered to be "fully-developed"	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
400(5)	Expenditures and activities funded through the grant assistance to counties to enhance their capacity to provide claims assistance	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
406(3)	Activities support by grants to veterans service organizations (VSOs), including expenditures, service hours, number of claims (by type) submitted to the U.S. Department of Veterans Affairs, and the number of claims considered to be "fully developed"	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
407(2)	Michigan Veterans' Trust Fund (MVTF): information for FY 2013-14 on local administration, MVTF financial data, and application activities	DMVA	General public	December 1
408(1)	MVTF: Financial information, number and amounts of emergency grants, state administrative expenses, county administrative expenses	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
501(14)	Grand Rapids Veterans' Home (GRVH): complaints of abuse or neglect	GRVH program supervisors	GRVH Director of Nursing	Upon receipt of any complaint
501(14)	GRVH complaint process; statistics on complaints received and final disposition of complaints	GRVH Director of Nursing	GRVH administrator; Board of Managers; Michigan Veterans Affairs Agency; HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	At least monthly
501(22)	GRVH and Board of Manager policies concerning the administrative operations of GRVH	Michigan Veterans Affairs Agency	General public (DMVA/MVAA website)	Ongoing
501(24)	Process by which individuals may reports complaints at GRVH	DMVA	General public (conspicuously posted at GRVH)	Ongoing
501(25)	GRVH compliance with performance requirements and standards, including patient care hours; number and dollar value of lost and discarded prescriptions, and early prescription refills; an accounting of resident member populations; financial status; assessments, reassessments, and admissions; and volunteer hours	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
501(25)	GRVH complaint management process	DMVA	HAC and SAC Subcommittees on MVA	November 30
501(26)	Results of any annual or for-cause survey inspection at the GRVH by the U.S. Department of Veterans Affairs; corresponding action plans.	DMVA	General public (DMVA/MVAA website); HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	When applicable
503(14)	D.J. Jacobetti Veterans' Home (DJJVH): complaints of abuse or neglect	GRVH program supervisors	GRVH Director of Nursing	Upon receipt of any complaint

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
503(14)	DJJVH complaint process; statistics on complaints received and final disposition of complaints	GRVH Director of Nursing	GRVH administrator; Board of Managers; Michigan Veterans Affairs Agency; HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	At least monthly
503(15)	DJJVH and Board of Manager policies concerning the administrative operations of DJJVH	Michigan Veterans Affairs Agency	General public (DMVA/MVAA website)	Ongoing
503(16)	Process by which individuals may reports complaints at DJJVH	DMVA	General public (conspicuously posted at DJJVH)	Ongoing
503(17)	DJJVH: an accounting of resident member populations; financial status; assessments, reassessments, and admissions; and volunteer hours	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
503(18)	Results of any annual or for-cause survey inspection at the DJJVH by the U.S. Department of Veterans Affairs; corresponding action plans.	DMVA	General public (DMVA/MVAA website); HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	When applicable
601(3)	Status, projected costs, and projected completion date of current and plan special maintenance projects at Michigan National Guard armories and other facilities funded from capital outlay appropriations made in the act in prior appropriation years	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
603(3)	Status, projected costs, and projected completion date of current and plan special maintenance projects at GRVH/DJJVH funded from capital outlay appropriations made in the act in prior appropriation years	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
604	National guard property sales and acquisitions	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly
701(3)	Status, projected costs, and projected completion date of current and plan special maintenance projects at GRVH/DJJVH funded from one-time appropriations made in the act in prior appropriation years	DMVA	HAC and SAC Subcommittees on MVA; HFA; SFA; SBO	Quarterly

NATURAL RESOURCES

Analyst: Viola Bay Wild

204(1)	Identify benchmarks intended to measure performance or return on taxpayer investment of programs or program expansions for which funds in excess of \$500,000 are appropriated	DNR	HAC and SAC Subcommittees on Natural Resources (NR); HFA; SFA; State Budget Director	November 1, 2014
218	Out-of-state travel expenses	DNR	HAC and SAC; HFA; SFA; State Budget Director	January 1, 2015
220	End of year GF/GP appropriation lapses by program area	SBO	Chairs of HAC and SAC; HFA; SFA	November 30, 2014
222	Restricted fund balances, projected revenues, and expenditures for FY 2014 and FY 2015	DNR/SBO	Chairs of HAC and SAC Subcommittees on NR; Chairs of HAC and SAC; HFA; SFA	14 days after release of Executive budget
223	State Waterways Commission annual report; list of completed waterways and harbor development projects	DNR	HAC and SAC Subcommittees on NR; HFA; SFA; State Budget Director	January 31, 2015

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
234	Expenditures by category, appropriation unit, and vendor; number of employees by job classification; job specifications and wage rates	DNR/DTMB	Maintain on a searchable public website	As necessary
235	Scorecard that identifies, tracks, and regularly updates key performance metrics	DNR	Maintain on a searchable public website	As necessary
405	Notification of auctions or sales of state artifacts	DNR	Chairs, Vice-Chairs, and Minority Vice-Chairs of HAC and SAC Subcommittees on NR	1 week prior to auction or sale
408	Land transactions approved in FY 2014	DNR	HAC and SAC Subcommittees on NR	October 21, 2014
503	Efforts taken to enforce the invasive species order on raising feral swine in Michigan	DNR	Legislature	December 31, 2014
504	Use of registration fees collected from privately owned cervid operations	DNR	Legislature	Unspecified
603	Use of funding provided for cormorant management	DNR	Legislature	Quarterly
702	Reduction of operations or recreation opportunities at state parks or recreation areas	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	As necessary
802	Forest treatments and timber management; number of acres treated	DNR	HAC and SAC Subcommittees on NR; HSC and SSC on NR	Quarterly; 45 days after end of fiscal quarter
803	Wildfire expenditures: federal funding expenditures	DNR	HAC and SAC Subcommittees on NR; HFA; SFA; SBO	November 1, 2015
807(2)	Use of Disaster and Emergency Contingency Fund in prior year	DNR	HFA; SFA; SBO	December 1, 2014
808	Lawful and reasonable plan to motivate lessees for state-granted oil and gas leases that are past their primary term to undertake new operations	DNR	Unspecified	April 1, 2015
901	Use of grant funding from Snowmobile Law Enforcement Grants	Counties	DNR	Semi-annually
902	Marine Safety Grant Program; grant distribution methodology, list of grants awarded	DNR	HAC and SAC Subcommittees on NR; HFA; SFA	December 1, 2014
1001	Federal mineral royalty pass-through funding amounts	DNR	HAC and SAC Subcommittees on NR; HFA; SFA; State Budget Director	November 30, 2014
1201	Study on feasibility of deepening the Saginaw River from the 6 th Street Turning Basin to the Saginaw Bay	DNR	Unspecified	Unspecified

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
SCHOOL AID			<i>Analysts: Bethany Wicksall and Karen Shapiro</i>	
6(4)(dd)	Number of pupils enrolled and in full attendance for a month in a dropout recovery program under Section 23a	Applicable Local School Districts (LSDs) or Public School Academies (PSAs)	CEPI	No later than the 10th day of the following month
11a(6)	If money in stabilization fund is insufficient to fund projected shortfall	State Budget Director	Legislature	None specified
11r(6)	Requires notification prior to disbursing any funds for the distressed districts emergency grant fund; Includes: district, amount, reason for funding, and intended use of funds	State Treasurer	HAC and SAC Subcommittees on School Aid; HFA; SFA	Prior to fund disbursement
17b(1)	Electronic files of state aid payment installments	MDE	State Treasurer	No later than 20th of each month October – August
18(2)	Links on district website with each of the following: budget and budget revisions, summaries of district expenditures, collective bargaining agreements, health care benefits plans, audits, health care bids, total salary/compensation of superintendent and employees earning over \$100,000, annual amounts paid for lobbying and associations, deficit or enhanced deficit elimination plan, district credit cards' users and credit limits, district-paid out-of-state travel	LSDs; PSAs; Education Achievement System (EAS)	Public	Within 15 days after annual budget adoption/revision
18(3)	Links on intermediate school district (ISD) website with each of the following: budget and budget revisions, summary of personnel expenditures, collective bargaining agreements, health care benefits plans, audits, and health care bids	ISDs	Public	Within 15 days after annual budget adoption/revision
18(4)	Annual pupil and financial audits	LSDs; PSAs; EAS	ISD; MDE	November 15, 2014 and annually by October 15 for subsequent fiscal years
18(4)	Annual pupil and financial audits	ISDs	MDE	November 15, 2014 and annually by October 15 for subsequent fiscal years
18(4)	Districts and ISDs that have not filed annual pupil and financial audits	MDE	HAC and SAC Subcommittees on School Aid; State Budget Director	Annually by January 31
18(5)	Annual financial data	LSDs; PSAs; EAS; ISDs	CEPI	November 15, 2014 and annually by October 15 for subsequent fiscal years
18(6)	Special education cost report	LSDs; PSAs; EAS; ISDs	MDE	Annually by September 30

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS				
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
18(7)	Transportation expenditure report	LSDs; PSAs; EAS; ISDs	CEPI	Annually by October 7
18(11)	If offering online learning, information concerning operation of online learning for FY 2014-15 including name of district operating online learning and of each district that enrolls students in the online learning; total number of students and pupil memberships enrolled; names of other districts in which a district's students is taking online learning; number of students that had previously dropped out of school; number of students who had been expelled from school; total cost to enroll a student on a per-pupil basis, per-course basis, and per-semester or trimester basis by vendor type. Total costs broken down by content development, content licensing, training, online instruction and instructional support, personnel, hardware and software, payment to each online learning provider and other associated costs	Applicable LSDs; PSAs; EAS; ISDs	MDE	November 1, 2014
18(12)	Summary of per pupil costs by vendor type of online courses available under section 21f	MDE	HAC and SAC Subcommittees on School Aid; State Budget Director; HFA; SFA	March 31, 2015
19(2)	Information to prepare district and high school graduate report	LSDs; PSAs; EAS;	CEPI	No later than 5 weeks after pupil membership count day and by June 30
19(2)	Graduate and dropout rate	CEPI	HSC and SSC on Education; HAC; SAC; MDE; State Budget Director	No later than 30 days after publication of list
19(3)	Information related to educational personnel	LSDs; PSAs; EAS;	CEPI	Annually by 1st business day in December and by June 30
19(4)	Information related to safety practices and criminal incidents	LSDs; PSAs; EAS;	CEPI	Annually by June 30
20(11)	Consensus membership factor and estimates	Consensus revenue estimating conference principals	HAC and SAC Subcommittees on School Aid	No later than 7 days after conclusion of revenue conference
21f(7)	Course syllabi for all online courses offered by the district or ISD; districts' enrollments and number that earned 60% or more of total course points for the immediately preceding year	LSDs; PSAs	Michigan Virtual University; District's publicly accessible website	None specified for syllabi; Enrollment report due October 1, 2014
22d(3)	Isolated and rural districts spending plan for Sec. 22d funding	ISD superintendents	MDE	None specified
25e(6)	Data on implementation of Sec. 25e with number of transfer transactions and net change in pupil memberships by district and ISD	CEPI; MDE	House and Senate	December 1, 2014
25f(3)	Number of pupils enrolled and in attendance at the strict discipline academy; number of days each pupil was in attendance	LSD that is a strict discipline academy	MDE; CEPI	June 30, 2015

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
31a(8)	Use of funds by the district; description of each program conducted or services performed by the district or public school academy or the education achievement system; school breakfast program operation information for the schools under this section; At-risk pupil program data to verify matching funds for the Temporary Assistance for Needy Families (TANF) program	ISDs; PSAs; EAS;	MDE; DHS	Annually by July 15
31a(12)	If a district is dissolved, the ISD shall estimate the number of pupils who meet income eligibility criteria now enrolled in other districts	ISDs	MDE	Within 60 days after the district is dissolved
31g(3)	Details of the program's progress and impact including increase in the number of active program registrants, improvement and increase in the number of healthy school lunch options, increase in pupil participation in school athletic and physical activities, continued alignment with DCH's Michigan Health and Wellness 4x4 Plan	Nutrition Education Software Provider	HAC and SAC Subcommittees on School Aid	September 30, 2017
31g(4)	Performance post-audit of the pilot project on the effectiveness of the program in achieving improvements in child health	Auditor General	HAC and SAC Subcommittees on School Aid	Within 1 year after completion of the work project
32d(13)	List of community-based providers by type and number of slots allocated to each	ISDs	MDE	None specified
32d(13)	Notification to each licensed child care center in service area of their participation eligibility, information regarding Great Start Readiness Program (GSRP) program and application requirements at least twice, once in hard copy via US Mail	ISDs	Licensed Day Care Centers	7 days after ISD receives notice of slot allocation from MDE
32d(13)	List of community-based GSRP subrecipients with quality rating of at least 3 stars	ISDs	Public, participating families	None specified
32d(15)	Provide grantees with the contact information for each licensed child care center in their service area	MDE, GSRP resource centers	ISDs	Annually by March 1
32d(15)	Compiled results by ISD or consortium on slot allocation by provider type	MDE	HAC and SAC Subcommittees on School Aid	Annually by November 1
32d(16)	Number of children participating in school readiness program; number of children meeting the eligibility criteria under subsection (5)(b); parental employment status for participating children that meet the eligibility criteria	ISDs	MDE	None specified
32d(20)	GSRP projected transportation budget	GSRP Provider	ISDs	November 1, 2014
32p(4)	Details regarding activities provided during the immediately preceding school year and the number of families and children served	ISDs	MDE	Annually by December 1
32p(4)	Summary and compilation of data received from ISDs under this section	MDE	HAC and SAC Subcommittees on School Aid; HFA; SFA	Annually by February 15

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
51a(7)	Cost of special education support services	Applicable LSDs; PSAs; EAS; ISDs	MDE	None specified
64c	Analyze the state's current career readiness education system	Independent Third Party	MDE	September 30, 2015
74(4)	Statement of school bus inspection costs by district	MSP	MDE; an applicable ISD	Time jointly determined by MSP and MDE
95a(6)	Spending plan for Sec. 95a educator evaluation funds	MDE	State Budget Office	Before spending funds
98(2)	Effectiveness of online learning delivery models for college- and career-readiness including enrollment totals, completion rates, and overall impact on pupils	Michigan Virtual University (MVU)	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; MDE	December 1, 2015
98(2)	Number and percentage of teachers, school administrators, and school board members who have received professional development services from MVU. Identify barriers and other opportunities to encourage the adoption of digital learning	Michigan Virtual University (MVU)	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; MDE	December 1, 2015
98(2)	Consumer awareness report about effective online education providers and education delivery models, performance data, cost structures, and research trends	Michigan Virtual University (MVU)	Districts and parents	Annually
98(2)	Statewide catalog of online learning courses offered by all public schools in the state with reviews of each course; number of enrollments in each course in the previous school year; number of enrollments that earned 60% or more of total course points in the previous school year; completion rate for each course	Michigan Virtual University (MVU)	Publicly available on MVU website	Annually
98(2)	District-level accountability and teacher effectiveness issues related to online learning	MVU	Publicly available	None Specified
98(6)	Michigan Virtual School information including number of schools participating, list of online course titles, number of enrollments and completion rates	MVU	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director; MDE	December 1 of each fiscal year
98(8)	Detailed budget for FY 2014-15 including projected costs to deliver online education services and summary of anticipated fees to be paid by districts for those services	MVU	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director	November 1, 2014
98(8)	Actual costs to deliver online education services and actual fees paid by districts for those services for immediately preceding fiscal year	MVU	HAC and SAC Subcommittees on School Aid; HFA; SFA; State Budget Director	February 1
99(12)	Statistical changes in pre- and post-assessment scores for students enrolled in math and science activities and for teachers enrolled in professional development activities provided by centers	Math/Science Centers	MDE	July 1 of each year
99h	Spending plan for FIRST Robotics	Applicable LSDs; PSAs; EAS	MDE	For grant eligibility

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
101(1)	K-12 pupil counts	LSD and PSA Superintendents; EAS Chancellor	CEPI; ISD superintendents	By 5th Wednesday after pupil count day; by 5th Wednesday after supplemental count day
101(1)	Certification of K-12 pupil count data	LSDs; PSAs; EAS	CEPI; ISD superintendents	By 6th Wednesday after pupil count day; by 6th Wednesday after supplemental count day
101(2)	Audited enrollment and attendance data for pupils of an ISD's constituent districts and of the ISD	ISDs	CEPI	By 24th Wednesday after pupil count day; by 24th Wednesday after supplemental count day
101(3)	Number of hours and days of pupil instruction in previous school year	Boards of LSDs; PSAs; EAS	MDE	Annually by August 1
101(9)	Number of pupils enrolled in a department-approved alternative education program	LSDs; PSAs; EAS	CEPI	To be determined by CEPI
101(10)	List of department-approved online professional development providers including Michigan Virtual School	MDE	LSDs; PSAs; EAS; ISDs	None specified
102(1)	Deficit elimination plan	Applicable LSDs; PSAs; EAS; ISDs	District's or ISD's publicly accessible website	After MDE approves plan
102(2)	List of LSDs, PSAs, EAS, and ISDs with operating deficits in prior school fiscal year and deficit reduction efforts	MDE	HAC and SAC Subcommittees on School Aid; HSC and SSC on Education; HFA; SFA; State Treasurer; State Budget Director	March 1 of each year
102(2)	Progress report on deficit reduction efforts	Superintendent of Public Instruction	HAC and SAC Subcommittees on School Aid	Quarterly
102(4)	Monthly deficit monitoring reports	Districts in deficit	MDE	Monthly
107(5)	Adult Education program and participant data and information	ISD	MDE	As prescribed by MDE
147	Estimated contribution rate for succeeding fiscal year	Public school employee's retirement system board	LSDs; PSAs; ISDs	Annually by February 28
147c(7)	Estimated Michigan Public School Employees' Retirement System (MPSERS) rate cap per pupil for each district	MDE	MDE website	October 20, 2014
296(3)	Notification of reduction in payments because of proration	Treasury; State Budget Director	State Budget Director; Legislature	30 calendar days or 6 legislative session days before reductions

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
STATE POLICE				<i>Analyst: Mark Wolf</i>
207	Searchable website that includes data on expenditures, payments to selected vendors, the number of active employees by job classification, and job specification and wage rates	MSP/DTMB	General public	Ongoing
218	Travel by state employees outside of the state funded in whole or in part with state appropriations	MSP	HAC; SAC; HFA; SFA; State Budget Director	January 1
219(1)	Major work projects; department's financial status (budgeted vs. actual expenditures); performance against stated metrics	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
219(2)	Validation that budget act requirements have been met	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
219(3)	Corrective action plan for budget act requirements that have not been met	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Within 30 days of quarterly report plus monthly status reports
219(4)	Summary of fund shifts that have occurred between items listed in the MSP schedule of programs	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
222	Closure or consolidation of any MSP posts, including a state and local MSP impact study	MSP	Chairs of HAC and SAC; HAC and SAC Subcommittees on SP; HFA; SFA	90 days before recommendation to close/consolidate
223	Complete project plan including criteria under which privatization initiative will be evaluated; evaluation of privatization initiative	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	90 days before privatization; evaluation in 30 months
228	Estimates of total GF/GP appropriation lapses by major program/program areas at the close of the prior fiscal year	SBO	Chairs of HAC and SAC; HAC and SAC Subcommittees on SP; HFA; SFA; SBO	November 30
229	Estimated state restricted fund balances, revenues, and expenditures for fiscal years 2014 and 2015	MSP/SBO	Chairs of HAC and SAC; HAC and SAC Subcommittees on SP; HFA; SFA;	Within 14 days after release of Executive budget
230	Website that identifies, tracks, and updates performance metrics	MSP	General public	Ongoing
235	Feasibility study on a potential joint public safety building shared by MSP and the City of Wayland (Allegan County).	MSP	HAC and SAC Subcommittee on SP; HAC and SAC Subcommittee on General Government; HFA; SFA; and SBO	December 1
350(2)	When requesting an additional unclassified employee position or any substantive change to the duties of an existing position	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	30 days prior to submitting requests
303(5)	Number of patrol hours at state capitol complex facilities	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
401(3)	Number of law enforcement and criminal justice employees receiving MSP-provided instruction; average classroom occupancy rate; number of community members provided personal and professional growth educational opportunities	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
401(4)	Number of veterans and Michigan Commission on Law Enforcement Standards (MCOLES)-certified who commenced and number who concluded recruit school; devices or campaigns used to recruit veterans and MCOLES-certified officers for trooper recruit school; the overall number of recruits that began the recruit school and the number of recruits that graduated from a recruit school; cities or posts to which recruit school graduates are assigned.	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	Within 60 days of conclusion of trooper or motor carrier recruit school
404(2)	Number of licensed police officers, by type of agency; number of new police officer licenses issued; number of police officer licenses revoked	MSP	Governor	Included as part of MCOLES' annual report.
404(3)	Law enforcement training grants funded through the Justice Training Fund.	MSP	General public	Bi-annually
404(4)	MCOLES law enforcement training standards affected by new legislation	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
405(2)	Options to reduce the budget of the Law Enforcement Information Network	MSP	Legislature	September 30
405(3)	Outreach activities targeted at criminal justice agencies to improve maintenance of criminal history information	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
405(5)	Michigan crime statistics	MSP	General public (MSP website); HAC and SAC Subcommittees on SP	Annually
405(7)	Public record (freedom of information act) requests received, fulfilled, and denied; total amount of FOIA fees received	MSP	General public	December 1
405(9)	Number of copies of traffic crash reports released through the traffic crash reporting system	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
405(12)	Number of fingerprint-based criminal history checks processed; number of name-based background checks.	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
405(14)	FY 2013-14 concealed pistol licensing (CPL) application fee revenue and expenditures; FY 2013-14 costs for administering specified sections of 1927 PA 372 (firearms law); FY 2013-2014 revenue, expenditures, and year-end balance of the Concealed Weapon Enforcement Fund	MSP	Legislature	December 1
405(16)	Number of active registered sex offenders, by offense tier level and incarceration status, in the law enforcement and public databases	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
405(17)	Sex offender registry unit follow-up on tips assigned to local law enforcement agencies	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
412(3) - (6)	Forensic Science Division average turnaround time (in days) across all forensic science disciplines; forensic laboratory staffing levels; number of backlogged cases (and caseload) in each discipline, including firearms and toxicology	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
413(2)	Changes to MSP protocol for retaining/purging DNA analysis samples/records	MSP	MSP website	When applicable
413(3)	DNA analysis backlog and caseload	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
414(2)	Number of 10-print and palm-print submissions to the AFIS database; percentage of electronic submissions	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
414(3)	Polygraph examination scheduling wait time (and caseload)	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
501(4)	Traffic contracts per patrol hour	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
501(5)	General law enforcement and traffic safety patrol hours statewide, in distressed cities, and at Belle Isle	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
501(6)	Sex offender compliance rates	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
501(7)	Prior year criminal activity in cities in distress: numbers of arrests, traffic stops, probation/parole violators, violent/assaultive crimes, illegal drug and narcotic crimes, and property crimes committed; number of law enforcement officers in distressed cities	MSP	HAC and SAC Subcommittees on SP; HFA; SFA	December 1
503(2)	Criminal investigation hours	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
503(3)	Case clearance rate	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
503(4)	Training opportunities provided to local law enforcement partners on gambling issues	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
504(2)	Expenditures and activities related to tobacco tax enforcement for the prior fiscal year	MSP	HAC and SAC Subcommittees on SP; HAC and SAC Subcommittees on General Government; HFA; SFA	December 1
504(3)	Tobacco tax fraud enforcement hours	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
505(2)	Fire investigation service requests	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(4)	Number of public and private sector contacts that receive homeland security/intelligence information	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(5)	Number of training sessions provided to specialty teams	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(6)	Canine unit service requests	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(7)	Bomb squad unit service requests	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(8)	Emergency support team service requests	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(9)	Underwater recovery unit service requests	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
601(10)	Aviation unit service requests	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
602(2)	Number of commercial motor vehicle (CMV) oversize/overweight violations; number of CMVs weighed; number of citations; estimated number of civil fines	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
602(4)	Number of CMVs inspected with federal Border Enforcement Grant funds; number of new entrant safety audits completed	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
602(5)	Number of CMVs inspected	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
602(7)	Number of school buses inspected; number of school buses receiving a passing sticker, yellow sticker, and red sticker	MSP	HAC and SAC Subcommittees on SP; HFA; SFA;	Annually
606(2)	Actions taken during a state of emergency; funds expended that are not reimbursable from federal money	State Director of Emergency Management	State Budget Director	When applicable
606(2)	Recommendation regarding possible need for supplemental appropriation due to actions during state of emergency	State Budget Director	Legislature	When applicable
606(3)	Approval of additional expenditure authorization for emergency management under authority granted	MSP/ SBO	HAC and SAC Subcommittees on SP; HFA; SFA	Within 10 days of approval
606(6)	Number of disaster/emergency response training sessions	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly

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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
606(8)	Need to expend funds from the Disaster and Emergency Contingency Fund	MSP/SBO	HAC; SAC	Prior to expenditure
606(8)	Prior year expenditures from the Disaster and Emergency Contingency Fund	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	December 1
606(9)	Prior year revenues and expenditures; planned use of FY 2014-15 grant funds; final report on FY 2014-15 revenues and expenditures	Urban search and rescue task force	MSP	Prior to distribution of FY 2015 grant funds
608(2)	Annual Michigan traffic crash statistics	MSP	General public; HAC and SAC Subcommittees on SP; HFA; SFA	Annually
610(3)	Secondary Road Patrol Program: funded full-time equivalent sheriff's deputies; SRP patrol hours	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Bi-annually
701	Number of recruits attending the trooper recruit school	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
703	Number of recruits attending the motor carrier officer recruit school	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
704	Number of occasions when requests for helicopter aviation is not able to be met	MSP	HAC and SAC Subcommittees on SP; HFA; SFA; SBO	Quarterly
708(2)	Local Public Safety Initiative grant award recommendations	Council on Law Enforcement and Reinvention (CLEAR)	MSP	When applicable
708(3)	Local Public Safety Initiative grant award recommendations	MSP	HAC and SAC Subcommittees on SP	Prior to distribution of grant funds

TRANSPORTATION

Analyst: William E. Hamilton

204	Report on benchmarks	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	November 1 2014
207	Searchable website that includes fiscal year expenditures by category/appropriations unit; payments by vendor; employees by job classifications; job specifications/wage rates	MDOT/DTMB	Public	On-going
228	Estimate of total general fund/general purpose appropriation lapses at State Budget Office close of fiscal year		Chairs of HAC and SAC; HFA; SFA; State Budget Office	November 30, 2014
229	Estimate of restricted fund balances, revenue, and expenditures for FY 2014 and FY 2015	State Budget Office/MDOT	Chairs of HAC and SAC; Appropriations Subcommittees on Transportation; HFA; SFA; State Budget Director	14 days after release of the Executive budget

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS

<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
233	Expenditures for administration and planning associated with local units of government	MDOT	Chairs of HAC and SAC; Appropriations Subcommittees on Transportation; HFA; SFA; State Budget Office	April 1, 2015
235	Website "scorecard" that identifies, tracks, and regularly updates "key metrics" used to monitor and improve department performance	MDOT	Public	On-going
260	Out-of-state travel report	MDOT	HAC and SAC; HFA; SFA; State Budget Director	January 1 of each year reporting on prior fiscal year
263(1)	Policy changes made to implement public act affecting MDOT that took effect during prior calendar year	MDOT	HAC and SAC Subcommittees on Transportation; JCAR; HFA; SFA	April 1, 2015
303	Amount of money received by local road authorities within legislators' districts	MDOT	Legislators	On request
306(2)	Amount of estimated funds contracted with MDOT, funds expended, funds returned, and any unreimbursed transportation-related costs incurred but not billed	State departments	MDOT; State Budget Director; HFA; SFA; Auditor General	2 months after publication of Comprehensive Annual Financial Report (CAFR)
306(3)	Charges to transportation funds by state departments: services charged, appropriateness of charges, cost allocation methodologies used to determine funding, unreimbursed transportation-related costs	Auditor General	HAC and SAC; HFA; SFA; State Budget Director	Biennially in even numbered years, 9 months after publication of CAFR
307	Rolling five-year plan by county/county road commission of all highway construction progress in current/coming fiscal years	MDOT	Legislature; HFA; SFA; State Budget Office	March 1 of each year
308	Activities related to prequalification of construction contractors	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 1, 2015
310	Copies of agenda and approved minutes of monthly State Transportation Commission meetings	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	In a timely manner
312	Report on findings of MDOT, DOC, DCH, DHS, and MSF workgroup established to determine how state can maximize its services and funding for transportation of low-income, elderly, and disabled individuals through consolidating current transportation services under one department.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; House and Senate policy offices, State Budget Office	March 1, 2015
313(3)	State Infrastructure Bank – fund balance, fund sources, outstanding loans	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	December 1, 2014
381	Process developed and implemented related to E-Verify system	MDOT	HAC and SAC; HFA; SFA	March 1, 2015
383	Travel by executive branch employees and others using department-owned aircraft – detailed by each aircraft.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	February 1, 2015
385	Activities related to the Detroit River International Crossing or renamed successor; initial report for the previous fiscal year; subsequent reports for previous fiscal quarter	MDOT	House Speaker; House Minority Leader; Senate Majority Leader; Senate Minority Leader; HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	December 1, 2014; March 1, 2015; June 1, 2015; September 1, 2015

REPORTS REQUIRED BY BOILERPLATE IN FY 2014-15 APPROPRIATIONS ACTS
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<u>Section</u>	<u>Subject of Report</u>	<u>Reporting Entity</u>	<u>Report Recipient(s)</u>	<u>Due Date</u>
401	Proposed federal funds distribution	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director; local agency representatives	Within 30 days of authorization of federal funds
601	Status of efforts to develop performance and road construction warranties	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	September 30 of each year
612	Incentive/disincentive contracts; contractors awarded incentives/disincentives, amounts awarded, and number of days project was ahead/past contract completion date	MDOT	HAC and SAC Subcommittees on Transportation; HSC and SSC on Transportation; HFA; SFA	January 1 of each year
660	Report on department efforts to implement legislative directive to examine use of alternative road surface materials including recycled materials; evaluate use of bituminous mix using crumb rubber from tires.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 1, 2015
703	Rail abandonment notice requirement for abandonment of a rail line	MDOT	HAC and SAC Subcommittees on Transportation; State Budget Office	On railroad company notice of intent to abandon line
706	Detroit/Wayne County Port Authority operations assessment and financial disclosure statement	Detroit/Wayne County Port Authority	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	February 15 of each fiscal year
711	Amtrak service operating and financial data for contract services	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	May 1, 2015
712	Feasibility of rail passenger service between Holland and Detroit via Grand Rapids and Lansing.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	May 1, 2015
740	Encumbered and unencumbered balances of the Comprehensive Transportation Fund	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA; State Budget Director	March 1 of each year
741	Report on need, feasibility, and cost of increasing safety standard for transit buses procured by Michigan transit agencies by requiring federally approved rollover standard.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	December 1, 2014;
902	Status of airport improvement projects funded in part 1 with estimated dollars allocated for each project; if report is delayed, MDOT to notify, in writing, date report will be received	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	Before end of each fiscal year
1003	Report on use of one-time General Fund appropriation for transit capital and rail infrastructure.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	December 1, 2014;
1005	Report of Regional Transit Authority (RTA) established under 2012 PA 387 on activities.	RTA	HAC and SAC Subcommittees on Transportation; HSC and SSC on Transportation	March 31 of each year
1006	Update on status of efforts to construct new rail tunnel between Detroit and Windsor Ontario.	MDOT	HAC and SAC Subcommittees on Transportation; HFA; SFA	November 10, 2014;



Mary Ann Cleary, Director
Kyle I. Jen, Deputy Director

Agriculture and Rural Development	Paul Holland
Capital Outlay	Benjamin Gielczyk
Community Colleges	Marilyn Peterson
Community Health:	
Mental Health/Substance Abuse	Margaret Alston
Public Health/Aging/Medicaid-Backup	Susan Frey
Medicaid/Children’s Special Health Care Services	Matthew Ellsworth; Steve Stauff
Corrections	Robin R. Risko
Education (Department)	Karen Shapiro
Environmental Quality	Viola Bay Wild
General Government:	
Attorney General/Civil Rights/State (Department)/	
Technology, Management and Budget	Marilyn Peterson
Auditor General/Executive Office/Legislature/	
Lottery/Michigan Strategic Fund/Treasury	Benjamin Gielczyk
Higher Education	Kyle I. Jen
Human Services (Department)	Kevin Koorstra
Insurance and Financial Services	Paul Holland
Judiciary	Robin R. Risko
Licensing and Regulatory Affairs	Paul Holland
Military and Veterans Affairs	Mark Wolf
Natural Resources	Viola Bay Wild
School Aid	Bethany Wicksall; Karen Shapiro
State Police	Mark Wolf
Transportation	William E. Hamilton
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Legislative Analysis	Chris Couch; Edith Best; Joan Hunault; Josh Roesner; and Sue Stutzky
Legislative Transfers	Margaret Alston
Revenue Sharing/EVIP	Jim Stansell; Benjamin Gielczyk
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